# Library Board Library Meeting Room 2025-6-12

# **Attendance**

Brandon Braden
Jeanne Writt - absent
Penny Leder
Mike Hinkins
Troy Kuhn
Jeanine Supanich
Polly Goodell

Call to order 4:01 pm JS

Approval of Agenda - MH and BB - APPROVED

Citizen Forum Report - No one present

#### **Friends of Library Report**

Tuesday was kickoff Well attended Live Animals Well received

BB - My son was covered in foam. He loved it!

Approval of Minutes - May 8 - BB and PL - APPROVED

# Financial and Special Accounts Reports - May 2025

Explanation of how much money we actually have. Is 500k accurate?

Any information regarding of investments and endowments - other libraries

Some set up their own foundations

Is 501C3 needed?

Any professionals - Edward Jones or Kerber Rose

What are restrictions with public funds and investments?

Risks versus Returns

Cost for investment, Cost for Maintenance, Cost for Withdrawal

Discussion of Combined CD

What policies exist - Do we need to do a Request For Proposal?

Motion - BB and PG

Roll Call

Brandon Braden - Y

Jeanne Writt - absent

Penny Leder - Y

Mike Hinkins - Y

Troy Kuhn - Y

Jeanine Supanich - Y

Polly Goodell - Y

#### Bills - June 2025

Discussion of Propane Bills

Motion PG - Motion to approve \$30,855.35 in bills - BB second Roll Call

Brandon Braden - Y

Jeanne Writt - absent

Penny Leder - Y

Mike Hinkins - Y

Troy Kuhn - Y

Jeanine Supanich - Y

Polly Goodell - Y

# **Discussion of Librarian's Reports**

What is a lifecycle of a library employee - Discussion

CVILLE - Really Good 17 years, 13 years, 22 years

Summer Programming

**Updated Reading Logs** 

Kwik Trip \$500 for after school program snacks

Update on Conduct of some Patrons

# Capital Improvements Plan 2026 - 2033 - DISCUSSION / ACTION

Numbers updated from last year

Inventory cycles has changed

There were slight increases in some years

Boilers - Has been on there for a long time

Budgeted to be fixed in 2027

Motion to Approve as Presented - MH and BB

Roll Call

Brandon Braden - Y

Jeanne Writt - absent

Penny Leder - Y

Mike Hinkins - Y

Troy Kuhn - Y

Jeanine Supanich - Y

Polly Goodell - Y

# Revised Job Descriptions - DISCUSSION / ACTION

Discussion of Qualifications requirements

Discussion of changing High School Diploma requirements

"required" to "preferred"

Discussion of Lifting Heavy Objects, Artistic Ability, etc. - Library Page

Motion - PL New job description approval with changes as amended. "Required" to "Preferred" for Custodial 1 position. - Second PG

# **Board & Staff Roster**

Correction of address error

**Next Meeting Day** - 2025-7-10 (4:00 pm)

Adjourn - MH and BB 4:55 pm

Submitted by Troy Kuhn, Secretary