



CLINTONVILLE PUBLIC LIBRARY

LIBRARY BOARD MEETING
AT CLINTONVILLE PUBLIC LIBRARY
75 Hemlock St., Clintonville, WI 54929
4:00 PM
THURSDAY AUGUST 14, 2025

August 8, 2025

Brandon Braden
Jeanne Witt
Penny Leder
Mike Hankins

Troy Kuhn
Jeanine Supanich
Polly Goodell

Agenda

1. Call to Order; Roll Call
2. Approval of Agenda
3. Investments Presentation - Michelle Lippart Hardwick, Community Foundation for the Fox Valley Region
4. Citizens Forum
5. Friends of the Library Report
6. Approval of Minutes from July 10, 2025
7. Approval of July Financial and Special Accounts Reports
8. Approval of August 2025 bills
9. Discussion of Librarian's Report
10. Discussion/Possible Action on OWLS Member Agreement
11. Discussion/Possible Action on 2026 Budget
12. Set Next Meeting Day and Time
13. Adjourn

JS/jh

Posted: Clintonville City Hall, Clintonville Public Library, Community Center

Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Clintonville Public Library at 715-823-4563

www.clintonvillelibrary.org
e-mail: cpl@clintonvillelibrary.org

CLINTONVILLE PUBLIC LIBRARY

AGENDA INFORMATION

August 8

Investments Presentation - Michelle Lippart Hardwick, Community Foundation for the Fox Valley Region (Pages 19-21)

Mandy Kriesel connected me with Michelle Lippart Hardwick, Director of Gift Planning at the Community Foundation for the Fox Valley Region to talk about our situation and what we are hoping to do with the gift funds we have. Michelle will be attending our meeting virtually to talk about the things she highlighted for me a few weeks ago. In the packet is information she shared with me to help give you an idea of what Michelle will be talking about and help with any questions you want to ask her.

Discussion/Possible Action on OWLS Member Agreement (Pages 22-25)

In your packet is the 2026-2028 OWLS Membership Agreement. Our current agreement expires at the end of 2025. I'm looking for approval of the 2026-2028 OWLS Membership Agreement.

Discussion/Possible Action on 2026 Budget (Pages 26-27)

In your packet is an early version of the proposed budget for 2026. I have a meeting with Caz Muske, City Administrator, on Tuesday, August 12, to talk about the budget so I may have additional information or details to share. One of the items to highlight at this point is the revenue section where we are looking at a ~11.5% increase in county funding. The majority of the increase is from Waupaca County, which is amazing since that had been going down the last few years. This number is not final until the counties meet to approve their budgets which is usually in October/November.

Library Board
Library Meeting Room
2025-7-10

Attendance

Brandon Braden - Council Rep
Jeanne Witt - Vice President
Penny Leder
Mike Hankins
Troy Kuhn - Secretary - School District Rep
Jeanine Supanich - President
Polly Goodell

Call to order 4:01 JS

Approval of Agenda - MH and BB - **APPROVED**

Citizen Forum Report - No one present

Friends of Library Report

Had a meeting - minutes are not out yet
Planning 40th anniversary - Sept 25
POW Camp Presentation
Cake or Cookies Discussion - how to decorate them!!!

Approval of Minutes - June 12 - MH and PG - **APPROVED**

Motion to Approve - MH - Motion to approve with my name spelled correctly and clarifications listed below

Penny suggestions - Update RFP to say actual words and clarify what numbers mean

NOTE: This has been corrected on the previous notes

Financial and Special Accounts Reports - June 2025

Motion - JW to approve as presented - BB

Roll Call

Brandon Braden - Y
Jeanne Witt - Y
Penny Leder - Y
Mike Hankins - Y
Troy Kuhn - Y
Jeanine Supanich - Y

Polly Goodell - Y

Bills - July 2025

Motion - PL and PG

Roll Call

Brandon Braden - Y
Jeanne Writt - Y
Penny Leder - Y
Mike Hankins - Y
Troy Kuhn - Y
Jeanine Supanich -Y
Polly Goodell - Y

Discussion of Librarian's Reports

Staff inservice day was successful - Compassionate Connections Knowledge, etc.

IMLS Funding Presentation - OWL Staff

State Budget

State Aid 3 millions over Biennium - asked for 6 million
Software to run the libraries is very expensive
Statewide interlibrary now state funded - interlibrary loan
General discussion of where state aid goes
Strong bipartisan support for public libraries
240+ Positive discussion with legislatures
75 Total at State Finance Committees

IMLS - Institute for Museum and Library Services

Executive order to discontinue - 3.2 million dollars
Impact: Interlibrary Loans, Badgerlink, Workforce Development, Tech Upgrades
In most projects - Local, State, and Federal all support
Good until Sept. 2026
Federal Budget - Legislature to get it back in the budget
Has to be reauthorized by Oct. 1st

How to support

Contact Federal Legislature
Make a video on DPI
Postcard campaign
Go to - <https://mywisconsinlibrary.org/> - for more information

Library Advocacy for Trustees

Information - Investments

Unknown if we can work with specific investments
A lot depends on plan, purpose, and timeline of funds (designated purpose)

Most are donations - should we be doing something to bring more interest in

Information - Trustee Training Week

Look in your emails - Webinar

Next Meeting Day - 2025-8-14 (4:00 pm)

Adjourn - BB and MH 5:03pm

Submitted by Troy Kuhn, Secretary

**CLINTONVILLE PUBLIC LIBRARY
FINANCIAL STATEMENT
JULY 2025**

EXPENDITURES							to date	July
ACCOUNT	ACCT	DESCRIPTION	JULY	YTD	BUDGET	BALANCE	2025	2024
							% SPENT	% SPENT
204-55110-41- 1100		SALARIES - STAFF	16,874.21	122,437.37	211,980.00	89,542.63	58%	57%
204-55110-41- 1110		JANITOR SALARIES	1,106.34	7,618.65	16,300.00	8,681.35	47%	45%
204-55110-41- 1500		EMPLOYEE BENEFITS	4,881.77	39,756.46	94,447.00	54,690.54	42%	41%
TOTAL SALARIES			22,862.32	169,812.48	322,727.00	152,914.52	53%	51%
204-55110-41- 2100		INFORMATION TECHNOLOGY	127.82	16,959.07	18,000.00	1,040.93	94%	106%
204-55110-41- 2250		TELEPHONE SERVICE	427.67	938.90	2,200.00	1,261.10	43%	60%
204-55110-41- 2260		GAS	33.13	3,183.15	4,700.00	1,516.85	68%	70%
204-55110-41- 2270		WATER AND ELECTRICITY	763.47	6,244.45	10,000.00	3,755.55	62%	59%
204-55110-41- 3110		POSTAGE	16.72	766.02	700.00	(66.02)	109%	72%
204-55110-41- 3112		COPIES	271.65	1,205.05	2,500.00	1,294.95	48%	53%
204-55110-41- 3122		STAFF DEVELOPMENT	0.00	45.00	1,000.00	955.00	5%	26%
204-55110-41- 3123		MAINTENANCE SUPPLIES	224.59	637.93	1,500.00	862.07	43%	37%
204-55110-41- 3150		OFFICE SUPPLIES	0.00	892.31	3,000.00	2,107.69	30%	58%
204-55110-41- 3260		SUBSCRIPTIONS & PERIODICAL	0.00	469.97	150.00	(319.97)	313%	309%
204-55110-41- 3261		MARKETING	0.00	0.00	0.00	0.00	0%	0%
204-55110-41- 3269		BOOKS - ADULT	967.16	7,945.95	12,693.00	4,747.05	63%	71%
204-55110-41- 3270		BOOKS - JUVENILE	546.40	8,803.86	12,692.00	3,888.14	69%	63%
204-55110-41- 3272		eCONTENT	611.59	5,808.48	7,800.00	1,991.52	74%	70%
204-55110-41- 3280		PROGRAMS	677.23	4,108.28	3,000.00	(1,108.28)	137%	132%
204-55110-41- 3285		FINE ARTS & AV - ADULT	188.20	1,897.81	3,500.00	1,602.19	54%	75%
204-55110-41- 3286		FINE ARTS & AV - JUVENILE	1,181.20	1,444.33	3,000.00	1,555.67	48%	42%
204-55110-41- 3310		TRAVEL & TRAINING EXPENSES	0.00	333.71	1,000.00	666.29	33%	42%
204-55110-41- 3490		OTHER OPERATING EXPENSES	501.10	2,097.85	1,000.00	(1,097.85)	210%	144%
204-55110-41- 3560		BUILDING REPAIR/MAINTENANC	373.50	2,999.14	4,000.00	1,000.86	75%	172%
204-55110-41- 5110		INSURANCE ON BUILDINGS	0.00	3,807.89	3,924.00	116.11	97%	96%
204-55110-41- 5130		INSURANCE-GEN. LIABILITY	0.00	1,255.45	1,662.00	406.55	76%	72%
SUBTOTAL			6,911.43	70,589.15	98,021.00	26,176.40	72%	78%
TOTAL OPERATING EXPENSES			29,773.75	240,401.63	420,748.00	180,346.37	57%	58%
CAPITAL FUND								
401-57610-41- 8102		COMPUTER & EQUIPMENT	0.00	0.00	0.00	0.00	0%	0%
401-57610-41- 8103		OFFICE FURNITURE & EQUIPME	0.00	0.00	0.00	0.00	0%	0%
401-57610-41- 8200		CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0%	0%
SUBTOTAL			0.00	0.00	0.00	0.00	0%	0%
TOTAL EXPENDITURES			29,773.75	240,401.63	420,748.00	180,346.37	57%	58%
REVENUE							to date	to date
ACCOUNT	ACCT	DESCRIPTION	JULY	YTD	BUDGET	BALANCE	2025	2024
							% REC'D	% REC'D
204-41110-41		GENERAL PROPERTY TAXES	0.00	0.00	239,233.00	(239,233.00)	0%	0%
204-43790-41		OWLS SUPPORT	68,856.50	168,708.00	168,065.00	643.00	100%	58%
204-46710-41		LIBRARY FEES	315.96	930.74	750.00	180.74	124%	129%
204-46711-41		COPY MACHINE REVENUE	381.04	2,350.50	4,000.00	(1,649.50)	59%	65%
204-48110-41		INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0%	0%
204-48900-41		MISCELLANEOUS REVENUE	2,874.79	4,168.12	8,700.00	(4,531.88)	48%	69%
204-49300-41		FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0%	0%
SUBTOTAL			72,428.29	176,157.36	420,748.00	(244,590.64)	42%	25%
TOTAL REVENUE			72,428.29	176,157.36	420,748.00	(244,590.64)	42%	25%

**CLINTONVILLE PUBLIC LIBRARY
SPECIAL ACCOUNTS REPORT
AS OF JULY 31, 2025**

204-41-ACCOUNT DESCRIPTION	JULY	CURRENT BALANCE	INTEREST YTD	12/31/2024 BALANCE
204 FUND CARRYOVER FROM PREVIOUS YEAR		92,355.07		92,355.07
EXCESS BUDGET REVENUE/FUND CARRYOVER SPENT		0.00		0.00
TOTAL 204 FUND BALANCE		92,355.07		92,355.07
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805-41-ACCOUNT DESCRIPTION	JULY	CURRENT BALANCE	INTEREST YTD	12/31/2024 BALANCE
CDS				
6501084081 Gift & Memorial CD due 1/3/2026 Bank First 3.02%				
Miller	0.00	1,514.30	44.83	1,469.47
Gift & Memorial	0.00	14,237.66	418.10	13,819.56
Gift & Memorial CD Balance	0.00	15,751.96		15,289.03
6501084096 Mantin Savings CD due 1/3/2026 Bank First 3.02%	0.00	13,011.09	382.38	12,628.71
6501084066 Combined CD due 1/3/2026 at Bank First 3.02%				
Thompson	0.00	13,309.74	391.30	12,918.44
Schultz	0.00	34,976.41	1,027.88	33,948.53
Mantin	0.00	13,611.91	399.94	13,211.97
OES	0.00	13,496.42	396.62	13,099.80
Combined CD Balance	0.00	75,394.48		73,178.74
BILLINGS ESTATE DONATION				
6501084075 CD due 1/3/2026 Bank First 3.02%	0.00	232,742.43	6,839.98	225,902.45
6501084072 Billings CD due 1/3/2026 Bank First 3.02%	0.00	214,933.84	6,316.60	208,617.24
Total Billings Estate Donation	0.00	447,676.27		434,519.69
SAVINGS ACCOUNT (Mantin Funds) at Fox Communities				
120574 BALANCE - JANUARY 1		2,271.33		2,271.33
INTEREST RECEIVED	1.13	1.13	0.00	0.00
OTHER REVENUE	0.00	0.00	0.00	0.00
SUBTOTAL	1.13	2,272.46	0.00	0.00
EXPENDITURES	0.00	0.00	0.00	0.00
SAVINGS ACCOUNT BALANCE		2,272.46		2,271.33
BANK BALANCE SUBTOTAL		554,106.26		537,887.50
GIFT & MEMORIAL ACCOUNT				
BALANCE - JANUARY 1		22,583.02		33,390.46
805-48500-41 DONATIONS/CONTRIBUTIONS*	0.00	150.00		925.00
805- SUBTOTAL		22,733.02		34,315.46
55110-41-3492 EXPENDITURES**	0.00	904.29		11,732.44
SUBTOTAL		21,828.73		22,583.02
TOTAL 805 FUND BALANCE		575,934.99		560,470.52
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GIFT & MEMORIAL ACCOUNT DETAIL				
805-48500-41 *DONATIONS/CONTRIBUTIONS	JULY			
	0.00			
TOTAL DONATIONS	0.00			
805-				
55110-41-3492 **EXPENDITURES				
	0.00			
TOTAL EXPENDITURES	0.00			
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TOTAL 204 & 805 LIBRARY FUND BALANCE		668,290.06		652,825.59

CLINTONVILLE PUBLIC LIBRARY
MONTHLY TRANSACTIONS
AUGUST 2025

This is to certify that the expenditures listed in this document are duly authorized for payment at a regular meeting of the Board of Trustees held on August 14, 2025

RECEIPTS

204-41110-41	GENERAL PROPERTY TAXES	0.00
204-43790-41	OWLS SUPPORT	68,856.50
204-46710-42	LIBRARY FEES - July	79.49
204-46710-42	LIBRARY FEES - August to date	4.99
204-46711-42	COPY MACHINE REVENUE - July	278.24
204-46711-42	COPY MACHINE REVENUE - August to date	93.84
204-48900-41	MISCELLANEOUS REVENUE	
	Friends of the Library	2,874.79
204-48900-41	TOTAL MISCELLANEOUS REVENUE	2,874.79
	204 ACCOUNTS SUBTOTAL	72,187.85
401-57610-41-	CAPITAL FUND	0.00

TOTAL REVENUE 72,187.85

EXPENDITURES

204-55110-41-		
1100 SALARIES-STAFF		
Staff	July salaries	16,874.21 *
1100 SALARIES-STAFF	TOTAL	16,874.21
1110 SALARIES-MAINTENANCE		
Maintenance staff	July salaries	1,106.34 *
1110 SALARIES-MAINTENANCE	TOTAL	1,106.34
1500 EMPLOYEE BENEFITS		
Total staff	July benefits	4,881.77 *
1500 EMPLOYEE BENEFITS	TOTAL	4,881.77
2100 COMPUTER EXPENSES		
Integrated Solutions	Content on City website	40.98
Outagamie Waupaca Library System	Laptop Software License	12.00
2100 COMPUTER EXPENSES	TOTAL	52.98
2250 TELEPHONE		
Spectrum	July bill	40.00 *
2250 TELEPHONE	TOTAL	40.00
2260 GAS		
We Energies	August bill	23.80 *
We Energies	July bill	33.13 *
2260 GAS	TOTAL	56.93
2270 WATER & ELECTRICITY		
Clintonville Utilities	July bill	1,113.82 *
2270 WATER & ELECTRICITY	TOTAL	1,113.82
3110 POSTAGE		
Baker & Taylor	Shipping	1.18
Baker & Taylor	shipping	3.62
Baker & Taylor	shipping	3.15
Baker & Taylor	shipping	2.19
Baker & Taylor	shipping	1.33
Baker & Taylor	shipping	1.28
Baker & Taylor	shipping	3.28

Baker & Taylor	shipping	1.91	
Demco	Shipping	6.00	
3110 POSTAGE			TOTAL 23.94
3112 COPIES			
James Imaging Systems	Copier Lease & Usage	100.19	
James Imaging Systems	Copier Lease & Usage	93.11	
James Imaging Systems	Copier Lease & Usage	256.31	
3112 COPIES			TOTAL 449.61
3122 STAFF DEVELOPMENT			
3122 STAFF DEVELOPMENT			TOTAL 0.00
3123 MAINTENANCE SUPPLIES			
Parks & Rec	Mop Head	11.49	
Parks & Rec	Urinal Screen, Paper Towel	25.19	
3123 MAINTENANCE SUPPLIES			TOTAL 36.68
3150 OFFICE SUPPLIES			
Demco	Label Protectors	92.87	
ELM USA Inc.	Disc Cleaner machine usage	25.00	
3150 OFFICE SUPPLIES			TOTAL 117.87

3260 SUBSCRIPTIONS & PERIODICALS

3260 SUBSCRIPTIONS & PERIODICALS	TOTAL	0.00
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3261 MARKETING

3261 MARKETING	TOTAL	0.00
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3269 BOOKS-ADULT

Amazon	adult books	11.98
Amazon	adult books	15.67
Amazon	adult books	16.33
Amazon	adult books	15.42
Baker & Taylor	adult books	94.89
Baker & Taylor	adult books	17.40
Baker & Taylor	adult books	286.57
Baker & Taylor	adult books	97.03
Baker & Taylor	adult books	43.49
Baker & Taylor	adult books	104.30
Baker & Taylor	adult books	18.00
Baker & Taylor	adult books	126.87
Center Point Large Print	Large print books	155.05
Center Point Large Print	Large print books	89.88
Center Point Large Print	Large print books	92.88
Gale Cengage	Large print books	27.74
Gale Cengage	Large print books	92.22
Gale Cengage	Large print books	26.24
Gale Cengage	Large print books	27.00
Gale Cengage	Large print books	16.49
3269 BOOKS-ADULT	TOTAL	1,375.45

3270 BOOKS-JUVENILE

Amazon	children's books	8.32
Baker & Taylor	children's books	22.63
Baker & Taylor	children's books	344.29
Baker & Taylor	children's books	28.13
Baker & Taylor	children's books	121.62
Baker & Taylor	children's books	89.48
Baker & Taylor	children's books	23.98
Baker & Taylor	children's books	309.54
Baker & Taylor	children's books	39.20
Baker & Taylor	children's books	64.45
3270 BOOKS-JUVENILE	TOTAL	1,051.64

3272 eCONTENT

Midwest Tape	Hoopla	589.25
3272 eCONTENT	TOTAL	589.25

3280 PROGRAMS

Amazon	Teen Program Supplies	52.76 MR
Amazon	Kids Program Supplies	43.48 MR
Amazon	Plastic Table Cover	34.64 MR
Tadych's Marketplace Foods	Program Supplies	28.85 MR
Tadych's Marketplace Foods	Tortoise Food	3.78 MR
Tadych's Marketplace Foods	Tortoise Food	3.98 MR
3280 CHILDREN'S PROGRAMS	TOTAL	167.49

3285 A/V MATERIALS-ADULT

Amazon	movies	24.99
Amazon	movies	69.85
Amazon	movie	17.95
Amazon	movie	19.99
Amazon	movies	104.45
Amazon	movies	44.92
3285 A/V MATERIALS-ADULT	TOTAL	282.15

3286 A/V MATERIALS-JUVENILE

Amazon	movies	58.10
Playaway Products	Playaways	598.91
Playaway Products	Launchpads	349.98
Playaway Products	Replacement Playaway	24.99
3286 A/V MATERIALS-JUVENILE	TOTAL	1,031.98

3310 TRAVEL & TRAINING EXPENSES

3310 TRAVEL & TRAINING EXPENSES	TOTAL	0.00
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3490 OTHER EXPENSES

Amazon	Coffee Cup Lids	39.63
Cardmember Service	Interest	14.74
GFL Environmental	Garbage Service	37.20
SenSource	Annual Data Hosting Service Fee	240.00
3490 OTHER EXPENSES	TOTAL	331.57

3560 BUILDING REPAIR/MAINTENANCE

Automated Comfort Controls	Preventative Maintenance Materials	264.30
Krueger's Sign & Electric, Inc.	Replaced Men's Bathroom Fan	365.25
3560 BUILDING REPAIR/MAINTENANCE	TOTAL	629.55

5110 INSURANCE ON BUILDINGS

5110 INSURANCE ON BUILDINGS	TOTAL	0.00
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5130 INSURANCE - GENERAL LIABILITY

5130 INSURANCE - GENERAL LIABILITY	TOTAL	0.00
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204-55110-41 ACCOUNTS TOTAL 30,213.23

GIFT & MEMORIAL ACCOUNT (805-55110-41-3492)

GIFT & MEMORIAL ACCOUNT	TOTAL	0.00
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COMPUTERS & EQUIPMENT (401-57610-41-8102)

COMPUTERS & EQUIPMENT	TOTAL	0.00
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OFFICE FURNITURE & EQUIPMENT (401-57610-41-8103)

OFFICE FURNITURE & EQUIPMENT	TOTAL	0.00
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CAPITAL IMPROVEMENTS (401-57610-41-8200)

CAPITAL IMPROVEMENTS	TOTAL	0.00
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*prepaid

**additional bill

***adjusted amount

MR=Miscellaneous Revenue

GRAND TOTAL 30,213.23

CLINTONVILLE PUBLIC LIBRARY
MONTHLY REPORTS
AUGUST 2025

JAMIE HEIN, LIBRARY DIRECTOR'S REPORT:

AAC

I attended the OWLSnet Automation Advisory Committee meeting on Friday, July 11. There was a presentation by an Account Manager at OverDrive showing our patron usage and spending in the OWLS and NFLS consortiums. The group voted on accepting changes to the OWLSnet Bylaws and gave the go ahead to accept print notices implementation with Unique Management Services.

Meeting with Michelle of Community Foundation for the Fox Valley Region

Mandy Kriesel at Edward Jones set up a meeting with Michelle Lippart Hardwick, Director of Gift Planning at the Community Foundation for the Fox Valley Region to talk about investments on July 17. It was a great conversation and what she talked about is in your packet and she will be attending our meeting virtually to go over Agency Funds.

Fox Valley Literacy

I met with Jim Weidert, Community Engagement Manager, and Heather Chantelois-Kashal, Program and Operations Director, both of Fox Valley Literacy, on July 22 to talk about our organizations and how we can collaborate. Fox Valley Literacy offers English literacy, financial education, and digital literacy to name a few of their programs. We are already planning on helping out Fox Valley Literacy with distributing laptops later this year.

Staffing Changes

Library Technician Karen Austin left her position with her last day being August 8. Karen worked at the Library from 1992-2007 and again from 2018 until 2025. With Ashley gone, Hannah and I conducted four interviews between July 25 and 28. Out of the four candidates, we decided on Rosie Carrillo who accepted the job offer. She will start on August 12.

Trustee Tale

In your packet on pages 17-18 is the latest issue of Trustee Tale, a joint project between the Manitowoc Calumet Library System, Nicolet Federated Library System, Outagamie Waupaca Library System, Winnefox Library System, and Wisconsin Valley Library Service to provide information on different topics of interest to libraries and trustees. I'm looking to include these in board packets in the future.

YOUTH SERVICES JULY 2025 REPORT



Candle Making

We invited The Woodsy Dude (Joshua Stuck) back this year to host 2 beeswax candle dipping programs, one during the day and one in the evening. I can't overstate how much fun this program was! We required registration for this event as space was limited, and had 40 people sign up. Everyone had positive feedback and really enjoyed their time making candles. Joshua was very informative and taught us a lot about beeswax and candle making and patrons got the chance to get to know each other as they walked around the circle taking turns dipping their candles. Joshua does a fantastic job with his programs and I look forward to having him back again next year doing something different!

Annual Tie-dye Day

Ashley and I hosted our annual tie-dye day program again this year, and we had 46 participants. We provided all needed materials to dye, and small items to dye like scrunchies, draw-string bags, handkerchiefs, and hats. Most people brought a shirt to dye as well. We were able to host the program outside again (yay the rain held off!) and were steadily busy all morning. Some of the participants shared photos of their completed projects on our Facebook page; it's so fun to be able to see their creations! This program fit perfectly with the 'color our world' theme for summer reading, and is always a hit!



Teen nerf wars!

Program Numbers

Storytimes: 109 kids, 45 adults

Crafts: 67 kids, 28 adults

Candle making: 39 total people

Tie dye: 46 people

Word find: 327 kids

Jar guess: 386 kids

Teen nerf wars: 12 teens

Dog Man movie: 16 kids, 4 adult

4H Fruit pizza/rocks: 11 total people

Summer reading sign-up: 414 total people

ASHLEY BORMAN, TECHNICAL SERVICES LIBRARIAN'S REPORT:

I have continued to provide reference services through e-mail and in person for patrons who need assistance with obituaries and finding information in the Wisconsin Room.

We had a combined program for children and adults on Monday, July 7. The Woodsy Dude came and did 2 sessions of Beeswax drip candle making. Hannah ran the afternoon program, and I ran the evening program. Each program was limited to 20 participants and they both filled up.

I continue to have meetings with other OWLS members to discuss and review our options for library software systems. We are currently in the process of interviewing staff members from other libraries who use the softwares we are most interested in pursuing. We have demonstrations scheduled in September for the software we are most interested in.

As always, I continue to purchase, catalog, and process materials.

UPCOMING WORKSHOPS, MEETINGS, & CLASSES:

- None to report.

GIFTS AND MEMORIALS:

The following individuals and organizations donated funds to the Library:

- None to report.

CLINTONVILLE PUBLIC LIBRARY													month	to date	month										15
2025 MONTHLY ACTIVITIES REPORT													2024	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jul												
Days open	26	23	26	26	25	24	25	0	0	0	0	0	26	175	172	302	285	250	63	301	302	303	304	302	
DOOR COUNT																									
Door count	4,175	3,770	4,356	3,890	3,638	4,071	4,250	0	0	0	0	0	5,576	28,150	35,053	53,021	41,924	17,094	18,082	80,656	78,764	79,106	84,369	84,469	
Avg per day open	161	164	168	150	146	170	170						214	161	204	176	147	68	287	268	261	261	278	280	
CIRCULATION																									
Circs	3,688	3,137	3,927	3,117	3,179	4,099	4,229	0	0	0	0	0	4,374	25,376	26,888	42,867	39,508	26,127	22,410	61,388	68,751	73,866	79,700	78,394	
Renewals	740	794	885	865	870	833	1,149	0	0	0	0	0	1,017	6,136	6,001	8,252	8,268	6,623	7,526	19,020	20,472	20,325	20,331	19,543	
Subtotal Circulation	4,428	3,931	4,812	3,982	4,049	4,932	5,378	0	0	0	0	0	5,391	31,512	32,889	51,119	47,776	32,750	29,936	80,408	89,223	94,191	100,031	97,937	
Avg circ per day open	170	171	185	153	162	206	215						207	180	191	169	168	131	475	267	295	313	329	324	
Overdrive-Audiobook Uses	520	474	461	492	551	482	551	0	0	0	0	0	398	3,531	2,736	4,614	4,869	4,002	3,555	3,171	2,361	1,914	1,641	1,439	
Overdrive-Ebook Uses	320	296	327	285	329	308	301	0	0	0	0	0	324	2,166	2,222	3,747	4,182	3,742	4,355	3,124	2,861	3,136	3,100	2,893	
Overdrive-Magazine Uses	170	136	156	127	135	121	142	0	0	0	0	0	91	987	790	1,206	509	166	339	378	n/a	n/a	n/a	n/a	
Hoopla	245	265	260	270	271	237	243	0	0	0	0	0	201	1,791	1,473	2,138	1,582	1,313	1,660	1,432	1,124	697	n/a	n/a	
Total Circulation	5,683	5,102	6,016	5,156	5,335	6,080	6,615	0	0	0	0	0	6,405	39,987	40,110	62,824	58,918	41,973	40,244	88,513	95,569	99,938	104,864	102,269	
INTERLIBRARY LOAN																									
Total loaned	2,333	2,281	2,360	2,257	2,104	1,982	2,181	0	0	0	0	0	2,118	15,498	14,958	29,086	29,124	24,414	14,565	32,480	33,304	35,627	34,944	29,908	
Total borrowed	986	799	1,020	860	962	904	1,097	0	0	0	0	0	944	6,628	7,192	11,199	11,087	9,911	8,494	17,913	19,708	21,559	22,876	22,268	
Net	1,347	1,482	1,340	1,397	1,142	1,078	1,084						1,174	8,870	7,766	17,887	18,037	14,503	6,071	14,567	13,596	14,068	12,068	7,640	
REGISTERED BORROWERS																									
	1st Q	%		2nd Q	%			3rd Q	%		4th Q	%													
Adult		2,241	70%	2,327	71%								2,487	2,585	2,487	2,911	2,916	2,988	2,941	3,577	3,807		3,973	4,326	
Juvenile		914	30%	941	29%								1,089	1,150	1,089	1,344	1,308	1,358	1,349	1,743	1,873		1,961	2,032	
Total borrowers		3,186		3,298									3,613	3,769	3,613	4,301	4,263	4,397	4,342	5,370	5,710		5,963	6,390	
Resident		1,737	55%	1,809	55%								2,055	2,039	2,055	2,400	2,299	2,441	2,395	2,851	2,968		3,080	3,218	
Nonresident		1,449	45%	1,489	45%								1,595	1,730	1,558	1,901	1,964	1,956	1,947	2,519	2,742		2,883	3,172	
PROGRAMMING																									
Adult programs in library	2	2	4	2	2	1	1	0	0	0	0	0	3	14	14	27	49	55	27	37	25	37	56	30	
Attendance	12	3	88	14	9	6	4	0	0	0	0	0	32	136	94	234	4,411	8,820	1,989	196	129	255	279	181	
Adult outreach programs	1	0	0	1	1	1	1	0	0	0	0	0	1	5	4	0	1	16	5	0	0	0	0	0	
Attendance	15	0	0	17	9	13	24	0	0	0	0	0	14	78	42	0	40	46	218	166	0	0	0	0	
Teen programs in library	3	3	2	2	2	1	1	0	0	0	0	0	2	14	17	22	4	0	30	89	38	12	19	14	
Attendance	36	69	54	40	43	6	13	0	0	0	0	0	35	261	290	331	67	0	1,303	529	282	61	107	86	
Juvenile programs in library	9	8	10	7	6	9	9	0	0	0	0	0	9	58	64	56	31	27	146	383	308	245	248	265	
Attendance	415	564	711	520	494	1,062	744	0	0	0	0	0	1,463	4,510	6,026	3,298	1,068	1,028	10,528	6,803	5,914	5,378	5,742	5,594	
Juvenile outreach programs	1	2	1	1	3	0	0	0	0	0	0	0	0	8	8	13	32	2	22	121	70	65	86	84	
Attendance	32	38	23	36	859	0	0	0	0	0	0	0	0	988	822	2,263	2,016	303	324	1,988	1,393	985	1,290	1,187	
Total programs	16	15	17	13	14	12	12	0	0	0	0	0	15	99	107	118	117	85	241	635	441	359	409	393	
Total attendance	510	674	876	627	1,414	1,087	785	0	0	0	0	0	1,544	5,973	7,274	6,126	7,602	10,197	14,362	9,682	7,718	6,679	7,418	7,048	
Meeting Rm (not lib pgrms)	23	15	14	19	16	11	11	0	0	0	0	0	14	109	167	190	185	0	100	277	175	154	154	76	
VOLUNTEERS																									
Number	2	2	7	2	3	9	2	0	0	0	0	0	2	27	20	26	20	16	27	45	55	25	1	15	
Hours worked	5.50	8.50	18.25	4.50	7.50	27.00	4.00	0.00	0.00	0.00	0.00	0.00	6.50	75	85	79	56	54	26	125	233.00	162.00	8.00	43.00	
COMPUTER STATS																									
Public Computer sessions	271	282	234	230	260	213	229	0	0	0	0	0	206	1,719	1,210	1,936	1,939	1,043	1,177	5,141	6,273	7,458	7,395	8,541	
Laptop Checkouts	1	0	0	1	1	0	0	0	0	0	0	0	0	3	10	10	9	0	2	29	98	87	114	117	
Wireless sessions	557	509	628	591	651	588	607	0	0	0	0	0	600	4,131	4,100	7,370	5,562	4,072	2,492	6,353	6,630	7,711	7,807	7,147	
Total website page views	1,268	1,842	1,677	1,704	1,190	1,331	1,304	0	0	0	0	0	1,181	10,316	8,049	16,291	17,267	22,123	10,229	30,272	35,689	38,599	37,431	30,904	
Facebook likes	1,488	1,501	1,520	1,529	1,538	1,560	1,578	0	0	0	0	0	1,461	1,578	1,461	1,370	1,214	1,067	1,020	959	833	736	650	578	

[illegible]

Trustee Tale

Trustee Tale is a joint project of the Manitowoc Calumet Library System, Nicolet Federated Library System, Outagamie Waupaca Library System, Winnefox Library System and Wisconsin Valley Library System.

If you have questions, comments, or suggestions for future articles, contact your system director.



Citizen Participation in Library Board Meetings

*By Hannah Good Zima,
Nicolet Federated Library System*

The Wisconsin Open Meetings Law grants citizens the right to attend and observe open session meetings of governmental bodies. The law does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body, such as a Library Board, has the discretion to decide whether and how much citizen participation it will allow during its meetings.^[i]

Wisconsin's Open Meetings Law allows the Library Board to set aside a portion of the meeting as a public comment period or Open Forum. Such a period must be included on the meeting agenda. During such a period, the Board may receive information, comments, or concerns from the public. The public may comment on an item on the agenda or raise new topics that were not on the agenda. If the subject raised pertains to an item on the agenda, the Board can discuss and take formal action on the subject raised in the public comment period.



Additionally, some governing bodies establish rules governing public comment (e.g., time limit for each speaker) to balance the need to listen to the public's concerns with the need to run meetings in an efficient and orderly manner.

Subjects Not on the Agenda

If a member of the public raises a subject that does not appear on the meeting agenda, the Board President should prohibit discussion and defer that subject to a later meeting where it can be identified on the agenda.^[i] Under Open Meetings Law, the Board must not take formal action on a subject if it was not included on the posted meeting agenda. 17

The law is intended to allow the Library Board to be responsive to the community while still requiring advanced notice to the public of items on which the Board might act.[i]

Additionally, the Board cannot use non-specific agenda items like "such other matters as are authorized by law," "new business" or "old business" to sidestep the noticing requirement.[ii] The Wisconsin Open Meetings Law requires that every agenda of a meeting must give enough information so that it is reasonably likely that members of the public will understand the subject of discussion and possible action to be taken.

Rules of Decorum

Members of the public attending a board meeting are generally expected to adhere to rules of decorum to ensure the meeting is conducted in an orderly and respectful manner. These rules typically involve respectful communication, staying on topic, and avoiding disruptive behavior. It is important for the Board to clearly define what a disruption would be to ensure that members of the public attending a meeting will understand the expectations of the Board. Use language that is clear and lets attendees know that they will be asked to leave if they prevent the meeting from proceeding.

Please contact your library system for additional information or sample policies and procedures.

[i] Wisconsin Statute sec. 19.84(2)

[ii] League of Wisconsin Municipalities, [Open Meetings Law FAQ 8](#)

[1] [Wisconsin Open Meetings Law Compliance Guide, Wisconsin Department of Justice, March 2025.](#)

[1] [League of Wisconsin Municipalities, Open Meeting Law FAQ 12](#)

[1] [Wisconsin Statute sec. 19.84\(2\).](#)

[1] [League of Wisconsin Municipalities, Open Meetings Law FAQ 8](#)

Agency Fund Information

From Michelle Lippart Hardwick <mlippart@cfoxvalley.org>

Date Fri 7/18/2025 4:12 PM

To Jamison Hein <jhein@clintonvillelibrary.org>

Cc Mandy Kriesel <mandy.kriesel@edwardjones.com>

Hi Jamie,

It was a pleasure to talk with you and Mandy yesterday. Thank you for your time and your interest in exploring an agency fund with the Clintonville Area Foundation and Community Foundation for the Fox Valley Region.

The option I believe may be a good fit is an agency endowment fund. Charitable organizations are eligible to establish an agency fund with the Community Foundation. Grants from an agency fund are made back to the nonprofit “agency” to be used at the discretion of its governing board. In this case, it would flow through the City, that is, if the City allows for such an arrangement. Charitable organizations place their funds with the Community Foundation for a variety of reasons, including our professional investment management, assets, long-term perspective and efficiencies. An agency fund provides the opportunity for the respective board of directors to focus their time and energies upon mission fulfillment rather than administrative and investment oversight.

In a nutshell, here’s how establishing a new agency fund works (see 1st attachment for an overview of the agency fund).

- Your board determines how much to invest.
- Your board determines the investment option that aligns with your goals – [endowment](#) or [non-endowed](#) (aka spend-down).
- Your board determines the name of the fund and purpose. Typically both are broad/general, unless there are specific restrictions.
 - Our staff drafts a fund agreement that outlines our mutual understanding for the administration of the fund. The fund agreement is signed by both the Foundation and agency.
- The Foundation sets up the fund in the name of your agency upon receipt of the signed fund agreement and initial contribution.
- Your organization has online access to all financial statements.
- Your organization can add to the fund at any time.
- We handle all administrative details including investment management.
- Distributions are made to your organization as grants to support your organization.

Administrative Fees

The Community Foundation assesses an administrative fee to each charitable fund to cover the cost of administration and to continue the Foundation’s important work within the community. Administrative fees are calculated using the average daily fund balance from the prior month. The growth of the Foundation has provided the ability to retain a reasonable fee schedule for funds. The administrative fees for agency funds are as follows:

- .60% for first \$500,000
- .45% for next \$1 million
- .30% for next \$3.5 million

- .15% on balance over \$5 million

Investment Services

The Community Foundation takes the obligation to steward the charitable funds with which we have been entrusted very seriously. The Community Foundation offers four portfolios: endowed, long-term, intermediate-term, and short-term. All portfolios are governed by a formal investment policy, the Board of Directors, an Investment Committee, and our staff. Further, an Outsourced Chief Investment Officer (OCIO), [FEG Investment Advisors](#), shares fiduciary responsibility of managing the endowed, long-term, and intermediate funds.

The overarching investment strategy for all portfolios is to preserve and grow capital, helping to ensure that charitable assets benefit causes now and for generations to come. All investment guidelines and options are reviewed at least annually by the Foundation's Investment Committee for approval by the Board of Directors and may change from time to time as the Board of Directors determines. The Community Foundation's Investment Management of Charitable Funds document is attached for your review. Investment performance results may be found on our website:

<https://www.cffoxvalley.org/giving/what-to-give/investments/>.

Investment Fees

In addition to the administrative fees, each fund is assessed a pro-rated share of investment management fees charged by the investment managers hired. The investment fees depend on the portfolio the fund's assets are invested in and may vary. The matrix below is an estimate of recent investment management fees for the four investment portfolios:

Investment Portfolio	Investment Management Fee
Long-Term	Approx. 0.31%
Intermediate-Term	Approx. 0.23%
Short-Term	Approx. 0.15%
Endowment	Approx. 0.90%

Reporting

Fund holders have access to information about funds at any time through a password-protected area of the Community Foundation's website. In addition to allowing a user to generate a financial fund statement, the site captures the fund balance, year-to-date cumulative contacts for contributions, grant history, and pending grants.

Your organization may also find this Loop post about other organizations who have established agency funds interesting, www.cffoxvalley.org/2018/10/18/nonprofits-agree-agency-fund-management-is-a-wise-investment/ as well as reviewing the variety of resources available on our website regarding agency funds: [Community Foundation for the Fox Valley Region Nonprofit Agency Funds - Community Foundation for the Fox Valley Region](#).

If you would like me to join your board meeting, could you please send me a calendar invitation?

I hope you find this helpful. Thank you again for the interest to partner with the Community Foundation. Please let me know if there are any questions or if there is additional information I may provide.

Thanks,



Michelle Lippart Hardwick

Director of Gift Planning

Together, we flourish.

Community Foundation for the Fox Valley Region

920.702.7622 | 4455 W. Lawrence St. Appleton, WI 54914

www.cffoxvalley.org



MEMBERSHIP AGREEMENT
Clintonville Public Library
Outagamie Waupaca Library System

Article I: General

The Outagamie Waupaca Counties Federated Library System Board and the Board of the Clintonville Public Library, located in the City of Clintonville, County of Waupaca, do hereby enter into an agreement as authorized by Chapter 43, *Wisconsin Statutes*, for the purpose of participating in the Outagamie Waupaca Counties Federated Library System. This agreement shall become effective upon signing of the agreement by both parties and shall render any earlier membership agreement null and void.

Article II: Definitions

For the purposes of this agreement:

- (1) Outagamie Waupaca Counties Federated Library System Board, also referred to as the System Board, is the body established by the Board of Supervisors of Outagamie County and Waupaca County in accordance with Section 43.19 of the *Wisconsin Statutes*.
- (2) Outagamie Waupaca Counties Federated Library System, also referred to as the System, is the organization established under Section 43.15 of the *Wisconsin Statutes* and operating under the System Board to provide and administer the public library system for Outagamie and Waupaca Counties.
- (3) The Clintonville Public Library Board is the body, established under the provisions of Section 43.54 of the *Wisconsin Statutes* that administers the Clintonville Public Library.
- (4) The Clintonville Public Library is the agency established under Section 43.52 of the *Wisconsin Statutes* by the City of Clintonville to provide municipal public library service.
- (5) Plan of Service is the published document describing the program and budget for library service to be carried out by the System, required by the Department of Public Instruction in accordance with Section 43.17(5) of the *Wisconsin Statutes* and adopted by the System Board.

Article III: Eligibility for Membership

The Clintonville Public Library Board certifies that the Clintonville Public Library:

- (1) Is established and organized under the provisions of Section 43.52 and Section 43.54 of the *Wisconsin Statutes*;
- (2) Is located in Waupaca County;
- (3) Is authorized by its municipal governing body to participate in the System;

- (4) Provides to any resident of Outagamie County or Waupaca County the same library services, on the same terms that are provided to the residents of the City of Clintonville in accordance with Section 43.15(4)(c)(4) of the *Wisconsin Statutes*;
- (5) Employs a head librarian holding certification required by the Department of Public Instruction;
- (6) Is open to the public an average of at least 20 hours each week;
- (7) Annually spends at least \$2,500 on library materials.

Article IV: Local Library Participation

The Clintonville Public Library Board agrees that the Clintonville Public Library shall:

- (1) Participate in system activities as described in the System's Plan of Service;
- (2) Lend library materials to other system member libraries in compliance with *Wisconsin Statutes* s. 43.15(4)(c)(4);
- (3) Provide to the System:
 - (a) Notice of each Clintonville Public Library Board meeting;
 - (b) Minutes of each Clintonville Public Library Board meeting;
 - (c) A copy of any library planning documents adopted by the Board;
 - (d) Such service records and financial records as may be required by the Department of Public Instruction;
- (4) Honor the valid borrower's cards of public libraries in adjacent public library systems in compliance with *Wisconsin Statutes* s. 43.17(10) unless services are refused in accordance with *Wisconsin Statutes* s. 43.17(11);
- (5) Comply with all agreements between the System Board and other library agencies unless written notice of intent not to comply has been provided to the System Board.

Article V: System Participation

The Outagamie Waupaca Counties Federated Library System shall:

- (1) Provide services to the Clintonville Public Library described in the System's Plan of Service or required by Section 43.24(2) of the *Wisconsin Statutes*. System services shall include, but not be limited to, the following:
 - (a) Referral and routing of reference and interlibrary loan requests throughout the State of Wisconsin as expeditiously as possible and in accordance with standard interlibrary loan practices and protocols;

- (b) Operation and development of a shared automation network;
 - (c) Training and assistance in using technology and electronic information resources;
 - (d) Delivery services among system member libraries;
 - (e) Continuing education programs and scholarships;
 - (f) Professional consultant services provided by system staff and project consultants;
 - (g) Promotion and facilitation of inclusive services;
 - (h) Service agreements with all adjacent library systems;
 - (i) Graphic design and reproduction services;
 - (j) Support for member library services provided to children and young adults;
- (2) Annually compensate the Clintonville Public Library for providing library service to residents of Waupaca County living outside of municipalities with public libraries in accordance with the Library Service Plan for Waupaca County;
 - (3) Annually coordinate requests for reimbursement for providing library service to residents of adjacent counties living outside of municipalities with public libraries in accordance with Section 43.12 of the *Wisconsin Statutes* and relevant intersystem and intrasystem agreements.
 - (4) Engage in continuous planning in regard to library technology and the sharing of resources with member libraries and other types of libraries in the area as specified in Section 43.24(2)(L) and Section 43.24(2)(m) of the *Wisconsin Statutes*;
 - (5) Provide to the Clintonville Public Library:
 - (a) Notice of each System Board meeting;
 - (b) Minutes of each System Board meeting;
 - (c) Copies of the System's Plan of Service and annual budget;
 - (6) Provide to the Clintonville Public Library any other services as are mutually agreeable.

Article VI: Mutual Understandings

It is mutually understood and agreed that:

- (1) Implementation of this agreement is consistent with the provisions of Wisconsin law. Should any part of this agreement become inconsistent with any state law, the State of Wisconsin law shall take precedence over this agreement.
- (2) Membership in the System shall continue for the term of this agreement unless terminated by the Clintonville Public Library according to the provisions of *Wisconsin Statutes* s. 43.18.
- (3) The System may reduce services to or expel, in accordance with *Wisconsin Statutes* s. 43.18, the Clintonville Public Library if it fails to meet eligibility or participation requirements enumerated in this agreement.
- (4) This agreement shall continue in force from the date of signing through December 31, 2028 or until superseded by a new agreement. In the event that a new agreement has not been signed by December 31, 2028, the term of this agreement shall be automatically extended through December 31, 2029.
- (5) This agreement may be amended at any time as is mutually agreeable to both parties.

For the Clintonville Public Library:

(President) (Date)

For the Outagamie Waupaca Counties
Federated Library System:

(President) (Date)

CLINTONVILLE PUBLIC LIBRARY
2026 Budget-Revenue

		PROPOSED					
LIBRARY REVENUE		2023	2024	2025	ACTUAL TO	2025	2026
ACCOUNT	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	6/30/2025	ESTIMATE	BUDGET
204-41-41110	GENERAL PROPERTY TAXES	\$225,500	\$232,265	\$239,233	\$0	\$239,233	\$0
204-41-43790	OWLS SUPPORT**	\$156,462	\$164,798	\$168,065	\$99,852	\$168,708	\$184,209
204-41-46710	LIBRARY FINES	\$1,916	\$1,442	\$750	\$615	\$1,500	\$750
204-41-46711	COPY REVENUE	\$4,229	\$4,706	\$4,000	\$1,969	\$4,500	\$4,000
204-41-48110	INTEREST ON INVESTMENTS	\$0	\$0	\$0	\$0	\$0	\$0
204-41-48900	MISCELLANEOUS REVENUE	\$9,674	\$8,565	\$8,700	\$1,293	\$8,700	\$8,700
204-41-49300	FUND BALANCE APPLIED	\$28,824	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUE		\$426,605	\$411,776	\$420,748	\$103,730	\$422,641	\$197,659

**OWLS Support is calculated on proposed figures for Waupaca and Outagamie County budgets.	
Intersystem = Nicolet Federated Library System and OWLS payment for service to residents of Shawano County.	
2023 OWLS Support=WAU 118,411 + OUT 18,646 + Intersystem 19,301 (OWLS: 971; NFLS: 18,330)	
2024 OWLS Support=WAU 112,180 + OUT 25,277 + Waushara 109 + Intersystem 26,711 (OWLS: 1,876; NFLS: 24,835)	
2025 OWLS Support=WAU 111,681 + OUT 26,032 + Waushara 12 + Intersystem 30,340 (OWLS: 2,483; NFLS: 27,857)	
2026 OWLS Support Proposed=WAU 125,646 + OUT 26,283 + Intersystem 32,253 (OWLS: 3,545; NFLS: 28,708) + *Other 27	

Projected Annual Costs for 2026	
OWLSnet fee:	\$16,224
WPLC Buying Pool Share:	\$1,708
Other IT fees:	

*Other includes Waushara & Winnebago Counties

Clintonville Public Library
2025 Budget-Expenditures

Account #	Description	2025 BUDGET	ACTUAL TO		PROPOSED 2026
			6/30/2025	2025 ESTIMATE	
204-41-55110-1100	Staff Salaries	211,980.00	105,563.16	215,813.00	0.00
204-41-55110-1110	Janitor Salaries	16,300.00	6,512.31	12,912.00	0.00
204-41-55110-1500	Benefits	94,447.00	34,874.69	70,000.00	0.00
Total Salaries		322,727.00	146,950.16	298,725.00	0.00

Account #	Description	2025 BUDGET	6/30/2025	2025 ESTIMATE	2026
204-41-55110-2100	Information Technology	18,000.00	168,886.08	18,000.00	19,000.00
204-41-55110-2250	Telephone	2,200.00	551.23	2,200.00	2,200.00
204-41-55110-2260	Gas	4,700.00	3,150.02	4,200.00	4,200.00
204-41-55110-2270	Water/Elec.	10,000.00	6,244.45	12,000.00	12,000.00
204-41-55110-3110	Postage	700.00	749.88	1,000.00	1,000.00
204-41-55110-3112	Copies	2,500.00	1,205.05	2,750.00	2,500.00
204-41-55110-3122	Staff Development	1,000.00	45.00	1,300.00	2,000.00
204-41-55110-3123	Maintenance Supplies	1,500.00	637.93	1,300.00	1,500.00
204-41-55110-3150	Office Supplies	3,000.00	902.75	3,000.00	3,000.00
204-41-55110-3260	Subscriptions/Periodicals	150.00	469.97	500.00	150.00
204-41-55110-3261	Publishing	0.00	0.00	200.00	0.00
204-41-55110-3269	Adult Books	12,693.00	7,077.12	13,500.00	13,000.00
204-41-55110-3270	Juvenile Books	12,692.00	8,287.19	14,500.00	13,000.00
204-41-55110-3272	eContent	7,800.00	5,808.48	9,000.00	8,000.00
204-41-55110-3280	Programming	3,000.00	3,975.63	6,500.00	3,000.00
204-41-55110-3285	A/V Materials-Adult	3,500.00	1,782.98	4,000.00	3,500.00
204-41-55110-3286	A/V Materials-Juvenile	3,000.00	470.45	3,500.00	3,000.00
204-41-55110-3310	Travel & Training Expenses	1,000.00	333.71	1,300.00	1,500.00
204-41-55110-3490	Other Expenses	1,000.00	1,805.91	2,700.00	1,200.00
204-41-55110-3560	Repair/Maintenance	4,000.00	2,999.14	5,000.00	5,000.00
204-41-55110-5110	Insurance - Buildings	3,924.00	3,807.89	3,826.00	4,200.00
204-41-55110-5130	Insurance - Gen. Liability	1,662.00	1,255.45	1,524.00	1,800.00
Subtotal		98,021.00	220,446.31	111,800.00	104,750.00
Total Operating Expenses		420,748.00	366,141.02	410,525.00	104,750.00