



# CITY OF CLINTONVILLE

## EMPLOYMENT APPLICATION

### PART TIME AND TEMPORARY POSITIONS

<b>Position(s) Applied For:</b>				
<b>Name:</b>	<b>Last</b>	<b>First</b>	<b>Middle</b>	
<b>Address:</b>	<b>Number</b>	<b>Street</b>	<b>City</b>	<b>State      Zip</b>
<b>Telephone Number:</b>	<b>Home</b>	<b>Mobile</b>	<b>College</b>	
<b>Do you have a Valid Driver's License?</b>		<b>If yes, list Driver's License Number and State</b>		
YES <input type="checkbox"/> NO <input type="checkbox"/>				
<b>If employed and you are under 18, can you furnish a work permit?</b>		<b>Have you filed an application with the City before?</b>		
YES <input type="checkbox"/> NO <input type="checkbox"/>		YES <input type="checkbox"/> NO <input type="checkbox"/> <b>If yes, When?</b>		
<b>Are you employed now? If yes, may we contact your present employer?</b>		<b>What date can you begin employment?</b>		
YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/>		I can work until: _____ (date)		
<b>Are you available:</b>		<b>Are you on a lay off and subject to recall?</b>		
FULL TIME <input type="checkbox"/> PART TIME <input type="checkbox"/> TEMPORARY <input type="checkbox"/>		YES <input type="checkbox"/> NO <input type="checkbox"/>		
<b>Email Address:</b>				
<b>List three references you have known for at least two years who are not related to you &amp; are not previous employers.</b>				
	<b>NAME</b>	<b>ADDRESS</b>	<b>TELEPHONE</b>	<b>RELATIONSHIP</b>
1.				
2.				
3.				
<b>EDUCATION:</b>				
<b>SCHOOL</b>	<b>NAME &amp; LOCATION</b>	<b>YEARS ATTENDED</b>	<b>DATE GRADUATED</b>	<b>SUBJECTS STUDIED</b>
ELEM.				
HIGH				
COLLEGE				
TRADE				
<b>Special skills and qualifications:</b>				

If you are a college student please list the dates you will be in the Clintonville area for a possible interview. Indicate the best time to call.

**EMPLOYMENT EXPERIENCE** Start with your most recent job.

<b>Employer</b>		<b>Dates Employed:</b>		<b>Work Performed</b>
		<b>From</b>	<b>To</b>	
<b>Address</b>				
<b>Telephone Number(s)</b>		<b>Hourly Rate/Salary</b>		
		<b>Start</b>	<b>Finish</b>	
<b>Job Title</b>	<b>Supervisor</b>			
<b>Reason For Leaving</b>				

<b>Employer</b>		<b>Dates Employed:</b>		<b>Work Performed</b>
		<b>From</b>	<b>To</b>	
<b>Address</b>				
<b>Telephone Number(s)</b>		<b>Hourly Rate/Salary</b>		
		<b>Start</b>	<b>Finish</b>	
<b>Job Title</b>	<b>Supervisor</b>			
<b>Reason For Leaving</b>				

**CERTIFICATIONS** Please indicate if you are certified in the following areas:

<b>First Aid</b>	<b>YES</b> <input type="checkbox"/>	<b>NO</b> <input type="checkbox"/>	<b>Course name:</b>
<b>American Red Cross/American Heart Assoc. CPR</b>	<b>YES</b> <input type="checkbox"/>	<b>NO</b> <input type="checkbox"/>	<b>Course Name:</b>
<b>American Red Cross or YMCA Lifeguard</b>	<b>YES</b> <input type="checkbox"/>	<b>NO</b> <input type="checkbox"/>	
<b>American Red Cross Water Safety Instructor</b>	<b>YES</b> <input type="checkbox"/>	<b>NO</b> <input type="checkbox"/>	

For all those you answered yes above for, please attach a photocopy of your certification card to this application.

**In Case of Emergency Notify:**

<b>Name</b>	<b>Address</b>		
<b>Telephone Number</b>		<b>Relationship</b>	

I hereby authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is a cause for non-hiring/dismissal. Further, I understand and agree that my employment is only for the period of time stated in the employment agreement and regardless of the date of payment of wages and salary, may be terminated at any time for unsatisfactory performance of job responsibilities.

<b>Signature</b>	<b>Date</b>
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