

Minutes of Library Board meeting
October 13, 2022

Meeting was called to order by President Jeanine Supanich at 4:00pm.

1. Roll Call – Peggy Zaemisch, Jeanne Witt, Mari Hintz, Donna Lederer, Troy Kuhn, Jeanine Supanich were Present. Polly Goodell – absent. Also, present Jamison Hein, Library Director, Ralph Williams, Friends of the Library.
2. Approval of Agenda – Jeanine asked that items 12, 13, 14, & 15 be moved to after item 7. Motion by Jeanne, seconded by Donna to approve the amended agenda. Motion passed.
3. Citizens Forum – No citizens were present
4. Friends of the Library Report – Ralph Williams from the Friends reported they have 2 events coming up. The Annual Meeting of the Friends of the Clintonville Library is Tuesday, October 18. The fall Used Book Sale will be November 9 & 10.
5. Approval of Minutes from September 8 meeting – Motion by Donna, seconded by Peggy to approve the minutes as presented. Motion passed.
6. Approval of September Financial and Special Accounts Reports – Jeanine questioned the accrued interest listed. Motion by Jeanne, seconded by Donna to accept the report as presented, with the intention to have Jamie check the interest listed. Roll call vote was taken. Motion passed.
7. Approve October 2022 bills – Motion by Mari, seconded by Donna to pay the bills for the month of October 2022, in the amount of \$41,600.98. Roll call vote taken. Motion passed.
12. Discussion/Possible Action on 2022 Budget Adjustments – Jamie presented the adjusted budget numbers through December 31, 2022. Discussion, no action taken
13. Discussion/Possible Action on Proposed 2023 Budget – Jamie met with the city administrator and had to make adjustments to our 2023 budget. Jamie explained his planned adjustments. Motion by Jeanne, seconded by Donna to accept the proposed adjustments to our 2023 budget. Roll call vote taken. Motion passed.
14. Discussion/ Possible Action on Director’s Goals – Jeanine asked for a possible fourth goal to add to the list Jamie presented. Many of the goals suggested seem to fall under the marketing goal Jamie already listed. One additional might be to devise a plan to get/keep elementary kids coming to the library. Motion by Troy, seconded by Jeanne to accept the Director’s Goals as presented. Motion passed.

15. Set November & December Meeting Days and Times – The November meeting will be November 10th, 2022, in the Wisconsin Room at the Library, at 4:00pm. The December meeting will be December 8, 2022, at Clintonville High School, Orange Room, at 4:00pm. This move is due to carpet installation being done at the library.
8. Discuss the Librarian's Report – Jamie answered questions about his report. Troy asked if Jamie would be interested in speaking to Middle School classes about what is available through OWLS. Troy gave out names of teachers to contact.
9. Discussion/Possible action on Privacy Policy – Motion by Mari, seconded by Donna to accept the changes to the privacy policy as presented. Motion passed.
10. Discussion/Possible Action by 2023 Calendar of Days Closed – Motion by Jeanne, seconded by Troy to accept the 2023 Calendar of Days Closed. Motion passed.
11. Discussion/Possible Action on Parking Lot Lights – Motion by Donna, seconded by Troy to accept the bid from Krueger Sign & Electric, in the amount of \$2962.00. Roll Call vote was taken. Motion passed.
16. Adjourn – Motion by Troy, seconded by Jeanne. Motion passed.

Respectfully submitted by Mari Hintz, substitute Secretary.