

Minutes of Oct 8 Library Board meeting

1. In attendance: Mike H. Jeanne W. Mari H. Donna L David D Jeanine S. Polly G, Jamie H with Bradley S hosting the virtual meeting.
2. Approval of the agenda was made by Polly and second by Mari. Passed unanimously
3. There were no citizens at the meeting.
4. There was not a representative from the Friends of the Library. It was noted that they were not going to have their annual meeting, but they were starting their membership drive.
5. Approval of the minutes for the September meeting - motioned by Donna and seconded by Polly. Passed unanimously
6. September Financial and Special Accounts - It was asked about when we get the tax money and was told that it comes at the end of the year. Items that are listed in Misc revenue are things that do not fit in any other categories such as FOL checks. Dave motioned to approve and Polly seconded. Passed.
7. October bills, the question was raised about the phone bill from Frontier. There were new phones installed and the division of the bills has taken some time. David motioned to approve, Jeanine seconded, Passed.
8. Librarians report - the youth librarian is looking for more ideas on take home programs i.e. crafting or escape rooms.
9. Election of Vice president - Jeanine nominated Donna for the position, since she expressed interest last month. Dave closed nominations Polly second. Roll was taken and it passed that Donna is the new vice-president.
10. Youth Services Liaison Agreement - Katherine had been shadowing the current person. Polly motioned and David seconded accepting Katherine to take the position. The money that is allocated for her services will be put in the general fund under OWLS support.
11. The 2021 budget was approved with Jeanine motioning and Jeanne seconded.
12. Evaluation process - We may need to do updates to match other departments in the city. Jamie and Sharon are working on this. We need to update Jamie's goals to make sure they are measurable. Ideas for changes in the evaluation were asked for. We need to use a 6 point evaluation score to match the rest of the city evaluations.
13. Operations under pandemic conditions - There is a surge in the state and county cases and five (5) libraries are back to curbside only. We have 29 active cases in Clintonville Jamie wants to go back to curbside pickup only. He will still have the four (4) days open for pick up. We are at level service #2. It was moved to go back to curbside pickup only by Mike, with Donna seconded. The motion passed. This will be in effect starting Oct. 12th. We will review the situation at the next board meeting. We need to look at the triggers to allow us to open up again. There needs to be lower active cases (10 or less). This is hard to do because of the changes that happen with this situation. The worker at the library had not yet gotten their result on their COVID test.
14. Next meeting will be Nov. 12 at 4:00 p.m.
15. Motion to adjourn the meeting by Donna, seconded by Polly.