

The regular meeting of the Clintonville Library Board was called to order by President Jerald Schoenike at 4:05 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Donna Lederer, Virginia Federwitz, Mike Hankins, Jerald Schoenike, Lynne Simpson, Mandy Hill, and Sara Mullen-Hornung. Others present: Director Jamie Hein and Ralph Williams, F.O.L.

Moved by Hankins, seconded by Simpson to approve the agenda as printed. Motion carried unanimously.

Citizens Forum: No citizens present

Moved by Hankins, seconded by Lederer to approve the minutes of the February 9, 2017 regular meeting as printed. Motion carried unanimously.

Moved by Hankins, seconded by Mullen-Hornung to approve the February Financial Report and Special Accounts Report as printed. Roll call vote was taken. Motion carried unanimously.

Moved by Simpson, seconded by Hill to approve the total March expenses, including salaries, in the amount of \$31,464.04. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and ordered filed.

## **BUSINESS**

### **Friends of the Library Report**

Seventy children and fifty adults attended the Dr. Seuss Birthday Party March 2<sup>nd</sup> at the library. The Friends will be sponsoring the Community Read during National Library Week. Three discussion sessions will be held for the book, A Man Called Ove. The movie, Up, will be shown on Wednesday of that week. Tuesday, May 9<sup>th</sup>, author Jerry McGinley, will be featured at the library.

### **Collection Agency**

As of last month, the Library has finished its ninety-day trial with Unique Management Services for collecting overdue fines and materials. According to Director Hein the service has gone well and there have not been any complaints. Moved by Hankins, seconded by Lederer to continue with Unique Management Services collection agency. Roll call vote was taken. Motion carried unanimously.

### **Vacation Carryover**

Moved by Simpson, seconded by Hankins to approve the carryover of 2016 vacation hours for Ashley (24 hours) and Diane (27 hours). Roll call vote was taken. Motion carried unanimously.

**Library Entrance Mural**

Dr. Schoenike’s children approached Director Hein about having something in the Library to honor their parents. He suggested a mural in the entryway featuring a quote about libraries. Sara Mullen-Hornung shared some facets of the design with the Board. Moved by Federwitz, seconded by Hill to accept the gift of a mural from the Schoenike family honoring Jerry and Julie Schoenike. Motion carried with Schoenike and Mullen-Hornung abstaining.

**Director’s Report on 2016 Objectives**

Director Hein reported on the progress he has made concerning his 2016 objectives. He also shared his objectives for 2017.

Moved by Simpson, seconded by Lederer to adjourn into closed session pursuant to Wisconsin State Stats 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility/ A) Director’s Performance Appraisal; B) Library Technician Performance/reconvene into open session for possible action. Roll call vote was taken. Motion carried unanimously.

Moved by Lederer, seconded by Simpson to reconvene into open session.

**Next Meeting Day and Time**

The next meeting will be Tuesday, April 18<sup>th</sup> at 4:00 p.m.

Moved by Lederer, seconded by Simpson to adjourn at 6:26 p.m. Motion carried unanimously.

Respectfully submitted,

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Approved

Virginia Federwitz, Secretary