

Library minutes Nov 11, 2021

1. Roll was taken. Present: Mike Hankins, Mari Hintz, Polly Goodell, Jeanne Witt, Jeanine Supanich. In addition Jamie and Ashley were present. Troy Kuhn arrived at 4:07
2. It was asked that item 13 be moved to just after #4. Mari motioned to accept the amended agenda, Jeanne second. Motion passed
3. There was no-one to speak at the citizens forum. Jim Putnam would be speaking on item #4.
4. Jim Putnam said he wanted to do metal detecting in the grass area next to the library (old Winkle property) He indicated that in prior areas he mostly found coins. He is a part of the NE Wisconsin Metal Detecting group. He presented the board with information connected to his request. Included were the ethics for responsible metal detecting as well as the steps that were involved with his searching. He recommended that any items he found were to be put on display in the library. It was noted that part of the grass area is owned by Saint Martin's and we could not authorize his search in that area. Mike made a motion to allow Jim Putnam to go ahead with his search of the area, and Mari second. Motion passed. Jamie will advise the police department that we have given our approval for Jim to do metal detecting.
5. #13) Ashley gave input on the replacement of the current microfilm machine. With the original view scan, you cannot focus on anything. The viewscan 4 has autofocus. The equipment is from about 2009. It was purchased with help from the Friends of the Library. The software is not cloud based. Installation would have updates included. The unit has a computer to use with it. There would be no power usage problem. The base software would allow printing. The OCT software was an option. We would get one year of support. We could talk to the Historical Museum to help them with their microfilm. Troy motioned to go with option #1 (RMC Imaging/ViewScan 4) with software for a cost of \$7,885.00 after a \$1,000.00 trade in. Polly second. Roll was taken and the motion passed.
6. Friends of the Library had nothing to report.
7. Minutes from the Oct meeting, it was asked about the grants discussed. We did not get the marketing one, and the ARPA is in pre-application and is connected to 3 different grants. We have not heard on those yet. There were some spelling errors on names. Jeanne motioned to accept, Mari second. Motion passed
8. The expense allowance will be used for the Green Bay Conference. Polly motioned to accept, Troy second. Roll was taken and the motion passed.
9. A motion was made by Polly to pay the November bills of \$38,631.40, Jeanine second. Roll was taken and the motion passed
10. The craft kits were asked about. That is what is in the craft zone in the children's area. The staff did trick or testing on Sunday and it was very popular. It was mentioned that OWLS board was looking for a new meeting site.
11. On the Auto Dialer it was proposed to have Mike Krueger talk about the program, and it was mentioned that CEC might be better for answers. We would like to avoid ongoing costs. A question of what would the service entail was asked. Who would the program dial? It was suggested that the OWLS libraries be polled for information on a dial out system. It was also recommended that the insurance be contacted to see if they had a recommendation. No action was taken at this time.
12. On the Federal Security quote, Troy suggested we go with it and have it in color. We could take off the price of the monitor. The new price came to \$3,655.00. It was suggested that this company also be contacted about the auto dialer project. Jeanne made a motion to buy the unit with the price of \$3,655.00 and Mari second. Roll was taken and the motion passed.
13. The microfilm digitization quotes will be put on hold while more information is gathered.
14. The new goals for the director will be what we will evaluate for next year's evaluation. In January the hope is to start in person programming.
15. With the Hoffman proposal, we have no need for an evaluation to be done at this time. It will be filed for future reference.
16. Next meeting is on December 9th at 4:00
17. Jeanine made a motion to adjourn and Jeanne second.