

Library minutes January 13, 2022

1. Roll was taken. Present were Jeanne W, Mari H., Jeanine S, Polly G, Troy K, and Jamie H (virtual). Mike H and Donna L excused
2. Jeanne W. approved the agenda and Polly second. Motion carried
3. There were no citizens present
4. FOL did not have a meeting and they were going to postpone their book sale. The cart had brought in \$468.00
5. Jeanne W. approved the minutes of the December 9 meeting with Mari second. Motion passed
6. December financials - a question was brought up about the cost of benefits/salary compared to last month. Benefits were less and salaries were higher. There were three payroll transactions the one month to account for the discrepancy. The benefits are spread out through the year.
7. January bills - A question was raised about the reimbursement of unemployment benefits. This was due to the relief fund to cover costs of the pandemic from the government. The amount should have been removed from the total. It should now read \$13,209.32. An adjustment needed to be made to the grand total to now read \$43,688.08. A question about the approximate \$200.00 increase in the December heating bill vs November as December was milder. It will be looked into. There was also a higher utility bill. Cost increase may have been a factor or reading of the meter. Lift needed additional repairs due to a battery issue. Most of the cost was labor. Polly made a motion to accept the bills with the adjustment on the grand total to now reading \$43,688.08, Mari second. Roll was taken and the motion passed.
8. Librarians report - the new computers were purchased on December 16 vs Jan 16th. In person programming is on hold with the rise in Covid cases. That will be reviewed weekly. The damages and behavior issues stated were minor. The Youth Services librarian has not yet met with her mentor.
9. The Collection Development policy was compiled by looking at other libraries and the American Library Association to get ideas. Jeanne W. motioned and Jeanine S. second. The motion passed
10. Discussion on the Auto Dialer - Using the company that does our security camera, (Central Monitoring Systems) the installation would be \$130.00 with a yearly fee of \$204.00. The fire Chief was involved in the discussion with the company and has given it his approval He will look over the finished installation. Mari motioned to pay the \$334.00 for installation and the first year monitoring. Troy second. Roll was taken and the motion passed.
11. Next meeting is set for February 10 at 4:00. Jeanne W indicated she will not be in attendance as being on vacation. Jeanine S. indicated she may not be there due to family needs.
12. Troy motioned to adjourn and Jeanne W. second.