

Library Minutes from meeting August 13, 2020

1. Roll call: virtual attendance: David Dyb, Jamie Hein, and host Bradley Shipps. In person: Mike Hankins, Mari Hintz, Polly Goodell, Jeanine Supanich. Absent Sara Mullen-Hornung and Donna Lederer (excused)
2. Mari motioned to accept the agenda, Polly seconded, motion carried.
3. There were no citizens present
4. Friends of Library - no one from the committee was present. We were informed that they had a meeting last month and they are working on by-law changes. They had no annual meeting, but will be going forth with the membership drive
5. The minutes of the last meeting - there is a correction on the spelling of Dave's name. There was an "s" added. Dave made a motion to accept the minutes with the correction, and Mari seconded the motion.
6. With the July Finance and special accounts report - a question on the salaries was asked. The amount was higher for that period due to an additional pay period. That period still had the full salaries being paid to workers that ended July 17th. A question was raised about if all workers were getting all their hours. No pages were coming in for volunteering. Not everyone was getting all their hours, but the workers were coming back for some. Any surplus money that was in the budget will go to cover other items that might come up. If any money is not spent at the end of the year it goes into the 204 Fun Carryover in special accounts. Mari motioned to accept the July Financial and Special Accounts Report, Jeanine second. Roll was taken and the motion passed.
7. For the August 2020 bills, the money received from copies was not included in the past month due to the low amount of copies that were done. Polly motioned to accept the paying of the August bills, Mari second. Roll was taken and the motion passed.
8. Discussion of the Librarians report. A question was raised about students' access to the library once school opened. The library will continue with the current restrictions of adults over 18 being allowed in. they will continue with the curbside pick-ups, and signing in for computer use. The library will also continue to work with the schools to offer checking out books for a classroom teacher for any subject they might need.
9. The OWLS membership agreement was presented. It was asked if the minimum required hours open (20 hours per week) would give us any problem should a Monday holiday, or future snow closure would reduce our number to below 20 hours. We were assured that it would not be an issue. Jeanine motioned for the membership agreement to be signed, Mari second. The motion passed.
10. Under the pandemic conditions, the question was presented if future meetings should be in-person or virtual. Jamie preferred online, and would do that option if we had in-person meetings. The library is trying to limit the amount of people in the library. Mike was OK with either way, but his first feeling was to do virtual. Dave did not mind either way. He stated that if we do the in-person option, having virtual gives people choices. Jeanine was fine with in-person. Mari asked how bad the outbreak was by us (Clintonville) and stated that due to technical issues she preferred in person. Jamie indicated that our county is at the high risk level, and he also looks at the neighboring counties since we are so close to them. Polly felt comfortable with in-person meetings. We all had masks on and were also social distancing. It

was decided to do a combination meeting next month, but the board left the decision to change to all virtual with Mike and Jamie should the situation change. Curbside pick up was still doing good. They have been scheduling browsing and computer usage. Jamie said that the library was currently meeting demand for all areas. He also stated that they may be adding Wednesday for a full day for all options. We were informed that Jennie Writt missed volunteering and was looking to come in to continue with her volunteer work. She would usually be in the Wisconsin room, but it was something that she could do from home. The library is trying to limit the total number of people in the library at one time. Jamie will contact her to see if she would be interested in working from home. As the school year goes forward, depending on the tier system risk would determine if the library would open up more. For now, the limit is to adults 18 years and older.

11. A motion was made by Mari to go into closed session pursuant to Wis. State Stats 19.85 (1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility/Director's Performance Appraisal/Reconvene into open session for possible action, Polly second. David and Jamie both confirmed that they were in a secure location.
12. Reconvened into Open Session motion by Jeanine second by Polly
13. Next meeting will be changed slightly due to some individuals unable to make the second Tuesday of the month meeting. It was agreed to meet on Sept. 15th, a Tuesday.
14. Mari made a motion to adjourn the meeting, Mike seconded.