

## Library Board Minutes Sept 15, 2020

1. In attendance: Mike, Donna, David (virtual), Jeanine, Polly, Jamie (virtual). Mari was excused and Sara had tendered her resignation.
2. Approval of agenda motioned by Donna, second Polly - passed
3. No citizens present
4. No representative of FOL, and no reports
5. Minutes it was noted that there was a spelling error in section 8. It should have read "and signing in for computer use" not singing. Also in #13 it should have read "unable to make the second Thursday of the month meeting". Polly motioned for approval, Mike second - passed.
6. Approval for the August Financial and Special Accounts Reports was made by Jeanine, second by Donna. Roll call - motion passed.
7. Approval of Sept. Bills A question was raised about the phone bill. The city is sorting that out as they get one large bill and has to separate it out to the various departments.
8. Librarians report: Jamie informed us that they got the grant to help purchase the self checkout machine.
9. With the resignation of Sara, The board does not have to take any action or vote. Next meeting we will need to appoint a vice-president. Donna indicated that she would be interested in the position. For a replacement it was suggested that Jeanne Witt would be a good candidate. It will be suggested to the Mayor.
10. Budget was just for review and reference.
11. Operations under Pandemic. It was discussed how other libraries were fairing extending and reducing their operations based on Covid cases. No other library is opening more at this time (Bradley S) We are currently at level #3. There are discussions as to when to move from one level to another (either up or down). There was discussion of opening up another computer slot that would be done by appointment. There was discussion of opening up another day or more time on Tuesday. There is the possibility of allowing one or two more people during appointment slots. Starting next week an additional slot of Wednesday will be added. Word to be gotten out via Facebook, newspapers, Chamber letter and school newsletters.
12. Donna motioned to include Jamie in part a of the closed session discussion, Polly second - passed.
13. Reconvene to open session motioned by Donna and seconded by Mike - passed. Donna motioned to approve the positive evaluation, and Dave second - passed
14. Next meeting is set for Oct 8 at 4:00
15. Adjournment motioned by Jeanine, second by Mike - passed