

Library Board Minutes Oct. 14, 2021

1. Roll call was taken. Mike Hankins, Jeanne Writt, Mari Hintz, Troy Duhn, Jeanine Supanich, Polly Foodell and Jamie Hein were present. Donna Lederer was absent
2. Approval of agenda, Jeanne motioned and Polly second. Motion passed
3. There was no one present for the Citizen Forum. Last week the individual who was present had posted on Facebook that she felt she was heard and liked that the board made changes to some policies.
4. There were no members from the Friends of the Library present. No information from them at this time
5. An approval of the minutes from September 9, 2021 was made by Mari and second by Jeanne. Motion passed
6. The September Financial and Special Accounts report, it was noted that more money was spent this year. Troy motioned to accept the report, Mari second, roll was take and the motion passed.
7. Jeanne made a motion to pay the October 2021 bills of \$30,460.35 and Polly second. Roll was taken and the motion passed.
8. Librarians report - They are looking at grouping books by genre. Teacher cards were discussed. Those are library cards that allow educators to check out more books. The library is reviewing the program. Results for Grants that have been applied for should be known next month. ARPA will be done in November.
9. Internet policy was reviewed. The 11-18 age limit was revisited, now allowing for 17 and younger If parents allowed their child to use the internet by signing permission slip. Then we may not need to supervise the ages of the patrons searching the internet. Permission slips from the parents must be signed in front of a staff member. This is to ensure proper approval from parents. Troy motioned to approve the changes, Mari second. Motion passed.
10. The calendar of days closed for 2022 was reviewed. The September 5th date needed to be changed to the 3rd. No other changes suggested, Mari motioned and Jeanine second. Motion carried.
11. Polly made a motion to allow staff to attend the Wisconsin Library Association Conference. Jeanne second. Motion passed. This is already in the budget.
12. Discussion on the Auto Dialer quote was discussed. The current one did not call the fire department when an alarm went off. The cost is about \$2,967.00. The phone number to the police should have two numbers to call in regards to alarms. Mike requested we get more information on the unit. It was suggested that a fire alarm test be done at least once a year to make sure the unit is working properly.
13. There was a request to wait for a third quote on the Microfilm Digitization. WE will review next month when all 3 quotes are available.
14. A motion was made to review the proposal from Hoffman and discuss next month.
15. Troy motioned to move to closed session, and Mari second. This was pursuant to Wis. Stats 19.85(1)(c) Motion passed
16. Jeanine motioned to reconvene in open session, Jeanne second Motion passed
17. Next meeting is November 11, 2021 at 4:00 Polly motioned and Mari second. Motion passed
18. Polly motioned to adjourn, Mari second. Motion passed