

Library Board Minutes Dec. 9, 2021

1. Roll call was taken. All present except for Troy Kuhn (excused)
2. Jeanne motioned to accept the agenda, Mari second. Passed
3. There were no citizens present
4. FOL will have their next meeting Jan. 18, and they are planning a book sale in January.
5. Library report, there was a spelling error in #5 should have been cloud based. Polly motioned to accept as amended, Donna second and the motion was passed
6. A question as to what would happen to any unspent money. It was indicated that it would go into the library fund balance where we could access it if needed (with board and council approval). A question about the library fines revenue. Since we eliminated collecting fines, the impact would be minimal as that the fines was a small portion of our budget and the money could be covered elsewhere. Next year the budget for fines will be reduced to \$500.00 per year. Donna motioned to approve the November Financial and Special Accounts Reports, Mari second. Roll was taken and the motion passed.
7. A question was asked about the counter paint. It is to help with the appearance of the front desk counter. Jeanne motioned to approve the December 2021 bill for a total of \$34,303.06. Donna second. Roll was taken and the motion passed
8. Librarians report. The gentleman who did the metal detecting found mostly debris, but did come across a 1953 Yugoslavian 50 Para coin. Donations were given in memory of Myrtle Kirchner from McLaughlin and Hankins. Raising the amount of books to be able to get checked out is through OWLS, and it was discussed to go from 25 to 50. Holds were discussed, as one member got both an email notification as well as a phone call. There should be an indication on the account when calls are not required. Not many individuals responded to the survey regarding story times. Storytime starts up with January 4th being the first one.
9. Jamie got information from Dan at Federal Security. They can connect a fire alarm to the security panel. Annual fee would be approximately \$20.00 per month. Another program was discussed that would be \$2,967. Installed with an annual fee of \$395 for fire monitoring. More information is needed for proper comparison. Who is monitoring, who tests the system? Jamie was going to see if he could get the fire chief to attend when he met with Dan to help evaluate the service. No action was taken at this time.
10. With the Collection Development Policy should anyone want to file a concern, the staff would review the book and get back to the complainant within a reasonable amount of time (concern about giving an exact date could be problematic with weekends and holidays). The staff does have experts they can reach out to if they would so desire. If the individual does not agree with the staff reply, they can appeal to the board. Revisions to the form will be done and brought back to the board.
11. Discussion on masks - It was requested that the board support Jamie's request that staff must wear masks. This is after one staff member had COVID. In addition, there are more cases in the Waupaca area. It was discussed that decisions about masks and possible adjusting of hours, number of patrons in the building, or closing be left up to Mike and Jamie if a need arises before the next meeting. A motion was made by Jeanine and second by Donna to support Jamie's request for masks to be worn, with the addition that he has the authority to relax the mandate as time and conditions change. Additionally, masks must cover both the mouth and nose. A vote was taken with Jeanne opposing and all others for the motion. Motion passed. It was also discussed about if we should put up a sign indicating that patrons are recommended to wear masks, or to just have a sign offering masks. The possibility that a recommendation could get some individuals to put on a mask was discussed. It was also indicated that it was felt that the patrons are intelligent enough to make their own decisions regarding wearing masks. The staff would not be required to speak to patrons about their mask choice (should one not be worn). A vote was taken with Donna, Mike, Jeanine, and Polly voting for a sign recommending masks be worn inside the building and Jeanne and Mari voting no. Motion passed.
12. Next meeting will be January 13th at 4:00
13. Mari motioned to adjourn, and Jeanne second.