

## Library Board Minutes Feb. 11, 2021

1. Roll call: In attendance was meeting organizer Bradley Shipps, Jeanine S., Mike H., Jeanne W., Mari H., Jamie H., Polly G. Donna L. logged in at about 4:35. David D. was excused
2. Mari made a motion to accept the agenda, Jeanne seconded.
3. There were no citizens present at the Citizen Forum
4. No one from the Friends of the Library was present. There was nothing to report at this time.
5. Polly motioned to approve the minutes from the January meeting, Mari seconded.
6. A motion was made by Jeanine to approve The January Financial and Special Accounts reports. Polly second. Motion passed
7. Jeanne made a motion to approve the February 2021 bills totaling \$29,172.78, and Mari seconded. Roll was taken and it passed unanimously
8. Librarians Report: Delanie Sharpe will be the new Youth Services Librarian with her start date being February 22nd. She has a Masters in Library and Information Science. She comes from Germantown where she was program assistant. was an intern with the Historical organization and worked on digitizing projects. Mari suggested that there be a public announcement of her hire. A newspaper article and a Facebook posting within a week of her starting.
9. Bradley told us about the state budget process. There is bulk funding from the state and we hope to get an increase in funding. There was a 10% cut in money about 10 years ago. The advocacy campaign used the system of the different libraries and highlights the ways libraries meet the needs of patrons. OWLS board members recommend sending postcards to legislation to encourage funding. They are going after state monies, then will go after county funding in the springtime. It was recommended that the general public also do the postcards. A Facebook post will be created to advertise this opportunity to help us get funding.
10. In regards to the outdoor wireless access point, it looks like OWLS will cover the licensing. The installation through Star Communications in Weyauwega would do it for a cost range of \$150.00 - \$225.00 It would extend the wireless to the parking lot. It would not be monitored, and there was some concern that houses in the area would connect. Since most houses that would use wireless would most likely already have their own, it may not be a large issue. There was nothing heard from other libraries about setting up wifi. There have been 10 other libraries that have added outside access points. It would be available during open hours. The area that the wifi would cover might be controlled by adjusting the strength. Once established we will need to get the word out that we will have it available for use. (At this time Donna logged in) We will announce the availability after installation is completed. It will be available for a limited time (trial basis). There will be no charge to do this on a monthly basis and there should be no data costs. The increase in bandwidth being used will be handled by OWLS at no cost to us. Licencing costs are \$169.00 A motion was made by Mari to go ahead with the outdoor access point for wifi with costs not to exceed \$1,000.00, and seconded by Jeanine. Roll was taken and the motion passed.
11. WILLs planning cohort had created the Community Stakeholders questionnaire. They are doing this with long range planning goals. They started this last fall and are doing data gathering. The information gathered by us would be reviewed by Jamie, Ashley, Mike H. and Delanie once she starts working. Some of the individuals that were given this questionnaire were City Council members and Chamber Members. They were starting with these groups and will expand later. It was suggested that the local schools and their librarians be included. The public will be reached at a later date.

12. A motion to approve the State Annual Report was made by Polly, and seconded by Jeanne. Motion passed
13. The Statement concerning the public library system effectiveness was motioned by Donna to accept with Jeanne seconding. Mike H. abstained since he is an OWLS board member. Motion passed.
14. Discussion about operations under Pandemic conditions included information that Waupaca county and Clintonville are both still hot spots. Last week there were 20+ cases. A list of libraries that were closed to patrons was given with some libraries opening to limited capacity for coming in. Donna stated she felt we were closed for too long, but had concerns for the safety of the staff Jeanine made several points toward opening including that we are the only "business" that is closed to the public, Schools have been open with in-person teaching for several months. We need to have computer access for the low income individuals with tax season upon us and to access unemployment that requires computer access. Donna and Mari agreed that limited opening should be, and Jeanne supported the idea as well. For computer use, the staff had wiped down the area after a patron used the computer. It was agreed that a maximum for two (2) computers would be available and two (2) individuals would be able to come in at one time for browsing. It was stated that this would be able to start come next Monday.(the 15th). Masks will be required to enter and sanitizing will be required to come in. Donna made the motion to open and Jeanine seconded the motion.
15. Next meeting will be on March 11th at 4:00 and will be available for both an in-person meeting as well as an online option for those that feel more comfortable with that option. Jeanine motion and Donna seconded,
16. Motion to adjourn was made by Polly, and Mari seconded.