

The regular meeting of the Clintonville Library Board was called to order by President Mike Hankins at 4:00 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Mike Hankins, Jeanine Supanich, Polly Goodell, David Dyb, and Sara Mullen-Hornung. Absent: Virginia Federwitz, Donna Lederer. Others present: Director Jamie Hein, Ralph Williams representing the F.O.L.

Moved by Hankins, seconded by Goodell to approve the agenda as revised, moving item #11 to item #5. Motion carried unanimously.

Citizens Forum: No citizens present

Ralph Williams reported for the Friends of the Library. The January book sale had \$514.40 in sales despite it not being associated with the Winter Whirl. When it was associated with Winter Whirl last year, they took in about \$500. They opened 2 hours earlier on Thursday and were busiest from 4-6. Next July/August sale to be same time as Sidewalk Sales. At the January Friends meeting, they approved \$6811 for children and teen programs this year. On February 27, the Friends will be helping with the Dr. Seuss Birthday Party with Mischief and Magic performing. Their next meeting is April 2. David indicated that there is the chance that old books from the school might be donated to Friends since students do not tend to take books removed from school shelves.

Moved by Supanich, seconded by Mullen-Hornung to approve the minutes of the January 10, 2019 with the change of the time David arrived from 5:40 to 4:40. Motion carried unanimously.

Moved by Dyb, seconded by Goodell to approve the January Financial Report and Special Accounts Report as printed. Roll call vote was taken. Motion carried unanimously.

Moved by Dyb, seconded by Supanich to approve the total February expenses, including salaries, in the amount of \$31,503.98. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and ordered filed. Director Hein shared the finished perpetual plaque for the Clintonville Public Library Hall of Fame. A logo on acrylic was discussed to be placed above the plaque that honors the special contributors. Sara is going to look into the cost. It was asked if the recipient would get anything, which will be looked at in the future. The plaque would have name and the year on it. There would be a frame next to the plaque to explain why those individuals were being honored. We may want to put ribbon and a sticker on a certificate given to recipients.

## **Business**

### **Discussion/Possible Action on Hoopla**

Hoopla will be set back to 4 borrows at the end of February. There was more money spent and we will need to budget for this next year. Doing this in the winter months, especially during Xmas break good idea.

**Approve State Annual Report**

Director Hein provided highlights from the State Annual Report. Children and teen attendance, electronic resources/materials, loan out, and reference transactions all went up. The Library has besides the Director, Youth Services Librarian, and Technical Services Librarian, 6 Library Technicians, 3 Pages, and 2 Custodians. Motion by Goodell, seconded by Mullen-Hornung to approve the State Annual Report. Roll call vote was taken. Motion carried unanimously.

**Approve Statement Concerning Public Library System Effectiveness**

Moved by Dyb, seconded by Goodell to approve Statement Concerning Public Library System Effectiveness. Motion carried unanimously.

**Next Meeting Date and Time**

The next meeting will be Thursday, March 14<sup>th</sup> at 4:00 p.m.

Moved by Goodell, seconded by Supanich to adjourn at 4:49 p.m. Motion carried unanimously.

Respectfully submitted,

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Approved

Jeanine Supanich, Acting Secretary