

The regular meeting of the Clintonville Library Board was called to order by President Jerald Schoenike at 4:02 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Donna Lederer, Virginia Federwitz, Lois Bressette, Jerald Schoenike, Polly Goodell, Tim Sweet, and Sara Mullen-Hornung. Others present: Director Jamie Hein and Richard Block, representing the Friends of the Library.

Moved by Lederer, seconded by Sweet to approve the agenda as printed. Motion carried unanimously.

Citizens Forum: No citizens present. Richard Block gave a report from the Friends of the Library. The bargain book cart is doing well. The F.O.L. annual meeting will be held October 26<sup>th</sup>, 6 p.m. at the library. Gerri Moeller, director of OWLS, will be the speaker.

Moved by Lederer, seconded by Mullen-Hornung to approve the minutes of the August 20, 2015 regular meeting as printed. Motion carried unanimously.

Moved by Sweet, seconded by Lederer to approve the August Financial Report and Special Accounts Report as printed. Roll call vote was taken. Motion carried unanimously.

Moved by Lederer, seconded by Mullen-Hornung to approve the total expenses, including salaries, in the amount of \$27,734.73. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and ordered filed.

## **BUSINESS**

### **Approve Staff Attendance at Wisconsin Library Association Conference**

Moved by Bressette, seconded by Lederer to grant permission for Director Hein, Library Assistant Ashley Borman, and Youth Services Librarian Diane Raschke to attend the Wisconsin Library Association Conference in Middleton November 4<sup>th</sup>-6<sup>th</sup>. Roll call vote was taken. Motion carried unanimously. The cost for registration, motel, and city car will be approximately \$1400.

### **Coffee at the Library**

Director Hein reported that library staff is picking up the coffee from the Living Room in the morning. The Living Room then picks up the carafes in the afternoon. One regular and one flavored coffee is served each day until 2:00 p.m.

### **Amend the 2015 Budget**

Moved by Bressette, seconded by Sweet to amend the 2015 library budget in the amount of \$23,135. Roll call vote was taken. Motion carried unanimously. This amount includes the house demolition and the cost of replacing the humidifier. The money will come from the fund balance and will go into the operating expense and building repair and maintenance accounts.

**Library Sign**

Proposals and bids were presented from Krueger’s Sign and Electric, Appleton Sign Company, and TLC Sign. The Board requested more information on references, installation and servicing of the signs. Director Hein will provide some of this information via e-mail.

**Next Meeting Day and Time**

The next meeting will be Thursday, October 15<sup>th</sup> at 4:00 p.m.

Moved by Goodell, seconded by Lederer to adjourn at 5:45 p.m. Motion carried unanimously.

Respectfully submitted,

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Approved

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Virginia Federwitz, Secretary