

November 9, 2017

The regular meeting of the Clintonville Library Board was called to order by President Mike Hankins at 4:00 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Donna Lederer, Jeanine Supanich, Mike Hankins, Polly Goodell, and David Dyb. Absent: Sara Mullen-Hornung and Virginia Federwitz. Others present: Director Jamie Hein and Ralph Williams representing the Friends of the Library.

Motion by Goodell, seconded by Lederer, to approve the agenda as amended with item 8, Friends of the Library Report, moved between items 3 and 4. Motion carried unanimously

Citizens Forum: No citizens present

Friends of the Library Report

Ralph Williams reported that the Friends had their annual meeting on October 17 with Betty Pearson as the speaker. According to their latest financial report, the Friends took in a little over \$6,000 and had expenses of about \$7,800 this year. They have around \$7,000 in checking and \$6,000 in a CD. The new backpack program was named Doris's Discovery Bags in honor of Doris Abrahamson and that are 5 backpacks for use. The Friends sponsored a program with Jerry McGinley on October 24 and there were 13-14 people in attendance. The Friends are doing their membership drive to gain funding and this year is going better than last year. They are looking for not only ideas for a community read for next year, but also for 1 hour adult program ideas. The fall book sale brought in \$464.75.

Moved by Lederer, seconded by Goodell, to approve the minutes of the October 12, 2017 regular meeting as printed. Motion carried unanimously.

Moved by Lederer, seconded by Supanich to approve the October Financial Report and Special Accounts Report as printed. Roll call vote was taken. Motion carried unanimously.

Moved by Lederer, seconded by Goodell to approve the total November expenses, including salaries, in the amount of \$30,201.94. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and ordered filed.

BUSINESS

Shawano County

Director Hein provided an update on the situation surrounding Shawano County funding. With information from OWLS and DPI, it looks like we will be able to bill Shawano County in 2018, maybe in 2019, and definitely not in 2020. Director Hein said he would be working with OWLS and Marion to identify library champions from Shawano County that use the Clintonville Library to lobby for funding.

City Planning Committee

Lederer is on the City Planning Committee and wanted the board to be aware that the committee is looking for members and feedback. Their next meeting is December 14 at 5:30pm.

Library Garden

Moved by Hankins, seconded by Supanich, to allow Lederer to get mulch not exceeding \$100. Roll call vote was taken. Motion carried unanimously.

Upgrading Air Handler Unit

Moved by Hankins, seconded by Lederer, to approve \$6,490 taken out of the 2017 operating budget to pay for upgrades to the Air Handler Unit and installation of a Variable Frequency Drive. Roll call vote was taken. Motion carried unanimously.

Hoopla

Hoopla is a pay per use service with prices ranging from \$0.49 to \$3.99 per use. It is being used more than predicted beyond the initial \$1,000. Director Hein wanted to provide an update on the service and to mention that he believes the service is worth keeping.

2017 Budget

Director Hein predicts a surplus of roughly \$10,000 with to be used to cover the upgrades to the Air Handler Unit. Hein said he will look into where other monies can be spent.

Proposed 2018 Budget

The proposed budget for 2018 with updated numbers was presented.

Next Meeting Day and Time

The next meeting is Thursday, December 14th at 4:00 p.m.

Moved by Lederer, seconded by Goodell to adjourn at 5:05 p.m. Motion carried unanimously.

Respectfully submitted,

Approved

Jeanine Supanich, Acting Secretary