

The regular meeting of the Clintonville Library Board was called to order by President Jerald Schoenike at 4:00 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Donna Lederer, Virginia Federwitz, Lois Bressette, Jerald Schoenike, Lynne Simpson, Tim Sweet, and Sara Mullen-Hornung. Others present: Director Hein and Diane Raschke, Youth Services Librarian.

Moved by Lederer, seconded by Sweet to approve the agenda as printed. Motion carried unanimously.

Citizens Forum: No citizens present

Moved by Lederer, seconded by Simpson to approve the minutes of the April 16, 2015 regular meeting and the April 30, 2015 special meeting as printed. Motion carried unanimously.

Moved by Simpson, seconded by Sweet to approve the April Financial Report and Special Accounts Report as printed. Roll call vote was taken. Motion carried unanimously. The Board would like Interim City Administrator Kell and City Clerk Peggy Johnson to attend the next meeting to answer questions about the fund balance and other financial matters.

Moved by Lederer, seconded by Bressette to approve the total May expenses, including salaries, in the amount of \$36,211.74. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and ordered filed. Moved by Lederer, seconded by Sweet to send a thank-you to the Town of Matteson for their \$1000 donation. Motion carried unanimously.

BUSINESS

Summer Program Presentation

Diane Raschke, Youth Services Librarian, gave a presentation on the library's summer programs. The adult program is "Escape the Ordinary;" the teen program, "Unmask"; and the children's program, "Every Hero Has a Story". She also shared the regular and special events that will be taking place at the library. All programs are sponsored by the Friends of the Library.

Election of Officers

Moved by Lederer, seconded by Sweet to elect the following slate of officers: President—Jerald Schoenike, Vice-President—Lois Bressette, Secretary—Virginia Federwitz. Motion carried unanimously.

Reinvest Billings CD

Moved by Simpson, seconded by Mullen-Hornung to authorize the City Clerk to reinvest the Billings CD for the best possible rate at a local financial institution. Roll call vote was taken. Motion carried unanimously. The Board would like to explore the option of reinvesting CDs independently of the City Clerk.

Humidifier Quote

Director Hein presented bids from three firms to replace the humidifier. Moved by Simpson, seconded by Lederer to accept the quote from Riverside Furnace for \$6950.00 to install a new humidifier with payment coming from the fund balance. Roll call vote was taken. Motion carried unanimously.

Coffee at the Library

Director Hein reported that Angie Ditmeyer, owner of the Living Room, was willing to do a trial run of furnishing coffee at the library. Several concerns still need to be worked out. Moved by Bressette, seconded by Lederer to have a trial period of one month with the Living Room to furnish coffee for the library. Roll call vote was taken. Motion carried unanimously.

Staff Evaluation Forms

Director Hein presented a set of four forms adapted from the Brown County Library to be used to evaluate the staff. After discussion, the Board suggested consolidating the forms. Jamie would like to implement them as soon as possible. He will give the Board feedback on how they are working. After discussing the forms, it was suggested that the Library Board should be setting goals and objectives for itself.

Library Sign

Director Hein still has not be able to meet with the building inspector who is only available two days a week. He will try to work through Toby Kersten or Interim City Administrator Kell to facilitate a meeting.

Chamber Membership

Moved by Lederer, seconded by Simpson that the library purchase an associate membership with the Clintonville Chamber of Commerce for a pro-rating of the \$100/year fee. Roll call vote was taken. Motion carried unanimously.

Set Next Meeting Day and Time

The next regular meeting will be Thursday, June 18th at 4:00 p.m.

Moved by Sweet, seconded by Simpson to adjourn at 5:50 p.m. Motion carried unanimously.

Respectfully submitted,

Approved

Virginia Federwitz, Secretary