

1. Call to order - In attendance via GoToMeeting hosted by OWLS Bradley Shipps: Mike Hankins, Sara Mullen-Hornung, Mari Hintz, David Dyb, Jeanine Supanich, Polly Goodell, and Jamie Hein. Donna Lederer was excused.
2. A motion was made by Mari, and seconded by Dave to approve the agenda, motion carried
3. There were no citizens present for the Citizen Forum
4. There was no member from the Friends of the Library - and Jamie indicated there was nothing he knew of to report from them
5. A motion was made to approve the minutes from the last meeting by Jeanine, and seconded by Mari, motion carried.
6. With the May financials and special accounts report, Polly asked about the revenue at the quarter. Mari asked if the work done in the parking lot was covered by public works or library cost. The painting of the lines was covered by the public works department. A motion was made by Mari, and seconded by Jeanine to approve the May Financial and Special Accounts Reports. Roll call was taken and the motion carried
7. The June bills were discussed, the grounds work was completed. The unemployment credit was to correct a charge made against the library that should have gone through a different employer. It was stated that Amazon had the best prices on books, and the masks purchased were for a program, not in relation to the covid crisis. Dave made a motion to pay the May bills of \$26,168.70 and it was seconded by Mari. Roll call was taken and the motion passed.
8. The library's report was discussed. The \$5.00 restriction on patrons was changed, and we can still use the overdrive.
9. It was presented with a Board and Staff Roster for reference
10. Discussion about operations under the pandemic conditions. It was brought up that we should start opening up the library for computer use and possible patrons coming to get books. It was suggested that a sign up would be best for scheduling times to reduce the amount of people in the building. There were new guidelines coming from Waupaca County in regards to operations under the pandemic situation. Bradley gave us information on other libraries and what they were doing in regards to opening up. Dave suggested a soft opening in the Spring. Jeanine and Sara wanted to see computer sign up and open browsing via signing up. Polly wanted to know how comfortable the employees felt with opening up. Mari was good with computer access. Materials needed for opening up would include hand sanitizer, a stand for dispensing the sanitizer, a way to block computers not being used (for social distancing). Plexiglass screening has not been looked into as of yet. Bradley suggested a waterproof keyboard if we did not have a plastic cover over the keyboards for easier cleaning. Mari suggested to be open by July 1. Dave suggested that we dispense gloves for patrons who would be browsing to reduce potential spread of germs. It was decided to do a soft opening by July 1 with appointments made for computer use (1 hour time slots) and browsing would be allowed with a limited number of patrons (potential 30 minute time slots - adults only was suggested). Mike and Jamie would work on people coming in through appointments and making sure that patrons would know that tech assistance would be very limited.
11. Next meeting will be July 9th at 4:00, and would still be a virtual meeting.
12. Motion to adjourn was made by Dave, second by Sara, motion carried.