

June 21, 2016

The regular meeting of the Clintonville Library Board was called to order by President Jerald Schoenike at 4:14 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Donna Lederer, Virginia Federwitz, Jerald Schoenike, Lynne Simpson, and Sara Mullen-Hornung. Absent: Mike Hankins. Others present: Director Jamie Hein.

Moved by Simpson, seconded by Mullen-Hornung to approve the agenda as printed. Motion carried unanimously.

Citizens Forum: No citizens present

Moved by Lederer, seconded by Simpson to approve the minutes of the May 26, 2016 regular meeting as printed. Motion carried unanimously.

Moved by Schoenike, seconded by Simpson to approve the May Financial Report and Special Accounts Report as printed. Roll call vote was taken. Motion carried unanimously.

Moved by Lederer, second by Mullen-Hornung to approve the total June expenses, including salaries, in the amount of \$26,488.05. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and ordered filed. The Board requested the Director to list all goals monthly even if no progress was made in that particular goal area.

BUSINESS

Friends of the Library Report

No representative from the Friends of the Library was present to give a report.

Election of Vice President

Moved by Federwitz, seconded by Mullen-Hornung to have Lynne Simpson serve as vice-president of the Board. Motion carried unanimously.

School Representative

According to the Library Board statutes, the school superintendent should be on the Library Board. Due to time constraints the superintendent has not been able to attend meetings and has sent a representative in his place. The Board would request that he appoint a knowledgeable experienced school employee to serve on the Board.

Billings CD

No action was taken at this meeting. The Board will wait to see the final cost of the sign, its installation, and the city cost of clearing the corner.

Library Expansion Discussion

The Board decided to tour the Sheboygan Falls Library either the 8th or the 13th of July.

Personnel Policies—Timekeeping/Payroll, Residency Requirement, Holidays

Moved by Simpson, seconded by Lederer to approve the updated policies that reflect current practices. Motion carried unanimously.

Meeting Room Policy

Director Hein has found the current policy to be too restrictive for worthwhile groups to be using the meeting room. The Board will further review the policy at the July meeting.

Next Meeting Time and Date

The Board will move its meeting time to the second Thursday of the month. Moved by Lederer, seconded by Simpson to set the next meeting for Thursday, July 14th at 4:00 p.m. Motion carried unanimously.

Brochures were distributed for Trustee Training sessions in August.

Moved by Lederer, seconded by Mullen-Hornung to adjourn at 5:15 p.m. Motion carried unanimously.

Respectfully submitted,

Approved

Virginia Federwitz, Secretary