

The regular meeting of the Clintonville Library Board was called to order by President Jerald Schoenike at 4:02 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Donna Lederer, Virginia Federwitz, Lois Bressette, Jerald Schoenike, and Sara Mullen-Hornung. Absent: Lynne Simpson and Tim Sweet. Others present: Director Jamie Hein and Peggy Johnson, City Clerk.

Moved by Bressette, seconded by Mullen-Hornung to approve the agenda as revised. Motion carried unanimously.

Citizens Forum: No citizens present

Moved by Lederer, seconded by Bressette to approve the minutes of the May 21, 2015 regular meeting as printed. Motion carried unanimously.

Moved by Bressette, seconded by Lederer to approve the May Financial Report and Special Accounts Report as printed. Roll call vote was taken. Motion carried unanimously.

Moved by Lederer, seconded by Mullen-Hornung to approve the total June expenses, including salaries, in the amount of \$51,446.46. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and filed. It was suggested that staff evaluations be done at a "slow" time in the library year. Details still need to be worked out for having coffee at the Library. The Board would like to build a strong partnership with the Friends of the Library. Their next meeting is July 27th.

City Clerk Peggy Johnson was present at the meeting to discuss questions the Board had concerning the fund balance, investing for CDs, and other financial procedures. The Board has access to the fund balance at any time. However, if the library budget is amended, the city budget will have to be amended because the library budget is part of the city budget. This would then have to be published to notify the public of the change. It was suggested that Director Hein check with Interim City Administrator Kell on protocol. Peggy will also work with Director Hein on procedures for this. Reinvesting or investing for CDs can be done by the library director.

BUSINESS

Reinvest Gift and Memorial CD

Moved by Lederer, seconded by Schoenike to have Director Hein reinvest the Gift and Memorial CD with a local financial institution with the best possible rate. Roll call vote was taken. Motion carried unanimously.

Close Library July 3rd

Moved by Bressette, seconded by Mullen-Hornung to close the library July 3rd in accordance with Library Board policy. Motion carried unanimously.

Library Sign

Director Hein has had extreme difficulty in meeting with the building inspector to check out locations for the sign. He will try to enlist the assistance of Interim City Administrator Kell.

The next meeting will be Thursday, July 16th at 4:00 p.m.

Moved by Mullen-Hornung, seconded by Bressette to adjourn at 5:30 p.m. Motion carried unanimously.

Respectfully submitted,

Approved

Virginia Federwitz, Secretary