

Clintonville, Wisconsin

July 12, 2018

The regular meeting of the Clintonville Library Board was called to order by President Mike Hankins at 4:00 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Donna Lederer, Virginia Federwitz, Mike Hankins, Jeanine Supanich, Polly Goodell, and Sara Mullen-Hornung. Absent: David Dyb Others present: Director Jamie Hein

Moved by Lederer, seconded by Goodell to approve the agenda as printed. Motion carried unanimously.

Citizens Forum: No citizens present

Moved by Supanich, seconded by Lederer to approve the minutes of the June 14, 2018 regular meeting as printed. Motion carried unanimously.

Moved by Supanich, seconded by Lederer to approve the June Financial Report and Special Accounts Report as printed. Roll call vote was taken. Motion carried unanimously.

Moved by Goodell, seconded by Mullen-Hornung to approve the total July expenses, including salaries, in the amount of \$34,156.78. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and ordered filed.

BUSINESS

Reinvest Billings CD

Moved by Lederer, seconded by Goodell to authorize Director Hein to reinvest the Billings CD at the best rate available locally. Roll call vote was taken. Motion carried unanimously.

Revised Job Descriptions

The Board looked at revised job descriptions for all the different positions at the Library. This was done as part of the compensation study the city has been conducting. The FLSA status of employees will be checked upon. Ashley Borman's title will be changed to Technical Services Librarian. The Board is encouraged to examine the job descriptions carefully to be prepared for discussion and possible adoption next month.

New Youth Services Librarian

Katherine Freund, the new Youth Services Librarian, was introduced to the Board. She will begin work on July 23rd. We welcome her to our staff.

2019-2023 Capital Improvement Plan

Moved by Goodell, seconded by Supanich to approve the 2019-2023 Capital Improvement Plan. Roll call vote was taken. Motion carried unanimously.

Honoring Important Clintonville Library Figures

President Hankins has written a draft for the policy honoring important Clintonville Library figures. He will take it to the Friends of the Library Board meeting for their input before the Library Board approves the policy.

Next Meeting Date and Time

The next meeting will be Thursday, August 9th at 4:00 p.m.

Moved by Goodell, seconded by Lederer to adjourn at 5:20 p.m. Motion carried unanimously.

Respectfully submitted,

Approved

Virginia Federwitz, Secretary