

January 11, 2018

The regular meeting of the Clintonville Library Board was called to order by President Mike Hankins at 4:00 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Donna Lederer, Jeanine Supanich, Mike Hankins, Polly Goodell, and David Dyb. Sara Mullen-Hornung arrived at 4:04. Absent: Virginia Federwitz. Others present: Director Jamie Hein and Ralph Williams representing the Friends of the Library.

Motion by Dyb, seconded by Lederer, to approve the agenda as printed. Motion carried unanimously

Citizens Forum: No citizens present

Friends of the Library Report

Ralph Williams reported that the Friends are discussing a book for the City-Wide Read for National Library Week and planning for the Dr. Seuss Birthday party in March. Summer program expenses are set to be approved. Book sale is coming up during Winter Whirl on Thursday, Friday, and Saturday. Book Cart continues to do well with 280 books sold from October 2017 to January 2018, which are 80 more than during the same time period last year.

Moved by Lederer, seconded by Goodell, to approve the minutes of the December 14, 2017 regular meeting as printed. Motion carried unanimously.

Moved by Lederer, seconded by Mullen-Hornung to approve the December Financial Report and Special Accounts Report as printed. Roll call vote was taken. Motion carried unanimously.

Moved by Lederer, seconded by Goodell to approve the total November expenses, including salaries, in the amount of \$35,300.75. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and ordered filed.

BUSINESS

Approval to Reinvest Billings CD

Moved by Dyb, seconded by Goodell to authorize Director Hein to reinvest the Billings CD at the best rate at a local financial institution. Roll call vote was taken. Motion carried unanimously.

Discussion/Possible Action on Front Entrance Sidewalk

Director Hein discussed the issue with the front entrance sidewalk with Public Works Manager Kray Brown. Mudjacking will need to be done on the sidewalk to help make it even. Nothing can be done at this time due to the cold weather. We will have to wait until spring to have someone work on it. Orange cones were recommended to be placed near it to alert patrons to the sidewalk being uneven.

Discussion/Possible Action on City Staff Compensation Study

Director Hein was given more information on the compensation study from City Administrator Sharon Eveland. The Library's portion of the study would be somewhere between \$1,907.40 and \$2,795.30. More than likely it will be around \$2,300. Director Hein also provided a summary of the study:

- It will review the city's current compensation system, review and update job descriptions, determine whether positions need to be reclassified, establish a salary schedule with a system for progression through the schedule, and establish a framework for performance evaluation.
- This will give the City a good idea where we stand as far as our compensation package is concerned in relation to comparable municipalities.
- The performance evaluation piece is intended to get all departments on the same page when it comes to performance evaluations and will assist with future decisions regarding moving to some form of pay-for-performance. It also ensures our performance evaluation program is much more likely to be legally defensible.

Moved by Supanich, seconded by Dyb to approve the Library's involvement in the compensation study at a cost not to exceed \$2,800. Roll vote call was taken. Motion carried unanimously.

Next Meeting Day and Time

The next meeting is Thursday, February 8th at 4:00 p.m.

Moved by Goodell, seconded by Lederer to adjourn at 4:46 p.m. Motion carried unanimously.

Respectfully submitted,

Approved

Jeanine Supanich, Acting Secretary