

The regular meeting of the Clintonville library Board was called to order by Secretary Virginia Federwitz at 4:05 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements. Donna Lederer agreed to chair the meeting.

The following members responded to roll call: Donna Lederer, Virginia Federwitz, Mike Hankins, and Mandy Hill. Sara Mullen-Hornung arrived at 4:10 p.m. Absent: Jerald Schoenike, Lynne Simpson. Others present: Director Jamie Hein.

Moved by Hankins, seconded by Hill to approve the agenda as printed. Motion carried unanimously. This motion was withdrawn. An amended motion was made by Hankins, seconded by Hill to approve the amended agenda as printed. Motion carried unanimously.

Citizens Forum: No citizens present

Moved by Hankins, seconded by Federwitz to approve the minutes of the December 8, 2016 regular meeting as printed. Motion carried unanimously.

Moved by Hankins, seconded by Mullen-Hornung to approve the December Financial and Special Accounts Report as printed. Roll call vote was taken. Motion carried unanimously.

Moved by Federwitz, seconded by Hill to approve the total January expenses, including salaries, in the amount of \$55,257.91. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and ordered filed.

## **BUSINESS**

### **Friends of the Library Report**

No representative from the F.O.L. was present to give a report. The F.O.L. Board will be meeting January 23<sup>rd</sup>.

### **Approval of Staff Attendance at Library Legislative Day**

Moved by Hankins, seconded by Hill to approve the attendance of Director Hein at the Library Legislative Day in Madison February 21 at an expense of no more than \$250. Roll call vote was taken. Motion carried unanimously.

### **Reinvest Billings CD**

Moved by Federwitz, seconded by Hankins to authorize Director Hein to reinvest the Billings CD at the best rate at a local financial institution. Roll call vote was taken. Motion carried unanimously.

### **Fox Valley Community Foundation Contract**

Two contracts were presented to the Board. One was for the Clintonville Public Library Endowment Fund; the other for the Clintonville Public Library Fund. It was suggested that the city attorney examine

the two documents as well as having an informational brochure drawn up to promote the funds. The Appleton Area Foundation could assist with the brochure.

**Set Next Meeting Day and Time**

The next meeting will be Thursday, February 9<sup>th</sup> at 4:00 p.m.

Moved by Hankins, seconded by Hill to adjourn at 4:43 p.m. Motion carried unanimously.

Respectfully submitted,

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Approved

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Virginia Federwitz, Secretary