

The regular meeting of the Clintonville Library Board was called to order by Vice-president Lois Bressette at 4:00 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Donna Lederer, Virginia Federwitz, Lois Bressette, Polly Goodell, Tim Sweet, and Sara Mullen-Hornung. Absent: Jerald Schoenike. Others present: Jamie Hein.

Moved by Lederer, seconded by Sweet to approve the agenda as printed. Motion carried unanimously.

Citizens Forum: No citizens present

Moved by Federwitz, seconded by Goodell to approve the minutes of the December 17, 2015 regular meeting as printed. Motion carried unanimously. The December 16<sup>th</sup> trip to the Wautoma Public Library was noted.

Moved by Goodell, seconded by Lederer to approve the December Financial Report and Special Accounts Report as printed. Roll call vote was taken. Motion carried unanimously.

Moved by Sweet, seconded by Mullen-Hornung to approve the total January expenses, including salaries, in the amount of \$39,703.70. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and ordered filed.

## **BUSINESS**

### **Friends of the Library Report**

No representative from the F.O.L. was present to report.

### **2015 Gift and Memorial Report**

The report of 2015 gifts and memorials was presented to the Board for their information. The Board asked that the staff revise the "wish list" so that donations can be spent promptly and put to good use.

### **Chamber Membership**

The Chamber refunded the funds for the Library's membership stating that the Library is already considered a member through the City of Clintonville's membership.

### **Reinvest Combined CD**

Moved by Sweet, seconded by Lederer to authorize Director Hein to reinvest the Combined CD at the best possible rate at a local financial institution. Roll call vote was taken. Motion carried unanimously.

### **OWLS County Budget Request Formula**

Director Hein presented the Waupaca County Budget Requests for 2015 and the Waupaca County Library Plan for 2015-2019. He explained the process and formula for determining the funds received from Waupaca, Outagamie, and Shawano counties.

**Emergencies/Disasters Policy**

The Board reaffirmed the authority of the director or the senior staff member to close the Library in inclement weather. It was suggested that neighboring library directors be consulted as well as the Clintonville Police Department. The Board President can then be advised of the situation.

**Technology Plan**

Moved by Bressette, seconded by Lederer to approve the Technology Plan for 2016-2021. Motion carried unanimously. Director Hein mentioned the following possibilities to help implement the plan: purchasing a new laptop that can access the server with a secure connection, a 3D printer/scanner, making a wireless printer available to the public, RFID technology, and other technologies as they become available.

**Library Expansion Discussion**

The discussion centered on meeting rooms equipped with projectors and other technology filling a community need. Mullen-Hornung shared her notes from the visit to the Wautoma Public Library in December.

**Next Meeting Time and Date**

The next meeting will be held Thursday, February 18<sup>th</sup> at 4:00 p.m.

Moved by Mullen-Hornung, seconded by Goodell to adjourn at 5:20 p.m. Motion carried unanimously.

Respectfully submitted,

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Approved

Virginia Federwitz, Secretary