

The regular meeting of the Clintonville Library Board was called to order by Vice President Lynne Simpson at 4:00 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Donna Lederer, Mike Hankins, Mandy Hill, Lynne Simpson, and Sara Mullen-Hornung. Absent: Jerald Schoenike and Virginia Federwitz. Others Present: Director Jamie Hein, Mayor Lois Bressette, Friends Representative Ralph Williams, Superintendent Tom O'Toole, and Clintonville Schools Business Manager Lynette Edwards.

Moved by Lederer, seconded by Hill to approve the agenda as printed. Motion carried unanimously.

Citizens Forum: No citizens present

Presentation by: Superintendent, Tom O'Toole and Business Manager, Lynnette Edwards on the upcoming referendum for the new elementary school proposal. Handouts were given on the EFTF study for reference.

Moved by Simpson, seconded by Lederer to approve the minutes of the January 19, 2017 regular meeting with approval of the amended agenda with correction of meeting date from January 12, 2017 to January 19, 2017. Motion carried unanimously.

Moved by Hankins, seconded by Lederer to approve the January Financial and Special Accounts Report as printed. Billings CD was renewed. Roll call vote was taken. Motion carried unanimously.

Moved by Lederer, seconded by Hill to approve the total February expenses, including salaries, in the amount of \$32,422.20. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and ordered filed.

### **Business**

**Friends of the Library Report:** Ralph Williams was present. Williams gave an update on their recent programs, book sale, donations, and back pack program.

**Pay As You Go Disc Repair:** The current disc repair equipment is older and needs replacement. The board authorized Director, Jamie Hein, to make a contract with ELM USA Inc. for a disc repair machine for a three (3) month trial and review at the end of the three (3) month trial. Moved by Lederer, seconded by Hankins. Roll call vote was taken. Motion carried unanimously.

**Vacation Carryover:** Director Jamie Hein will contact city attorney to examine vacation carry-over. The Library Board will postpone action until March Library Board meeting.

**State Annual Report:** Review and Discussion. Moved by Hankins, seconded by Lederer to approve of the State Annual Report with amended correction to Hankins email. Motion carried unanimously.

**Statement Concerning Public Library System Effectiveness:** Page 8, concerning Public Library Systems was discussed. Moved by Lederer, seconded by Hill. Hankins abstained, motion carried.

**Annual Local Report:** Moved by Simpson, seconded by Hankins to approve of the Clintonville Public Library Annual Report. Motion carried unanimously.

**Set Next Meeting Day and Time**

The next meeting will be Thursday, March 9, 2017 at 4:00 p.m.

Moved by Hankins, seconded by Hill to adjourn at 5:22 p.m. Motion carried unanimously.

Respectfully Submitted,

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Approved

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Sara Mullen-Hornung, Acting Secretary