

The regular meeting of the Clintonville Library Board was called to order by President Jerald Schoenike at 4:02 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Donna Lederer, Virginia Federwitz, Lois Bressette, Jerald Schoenike, Tim Sweet, and Sara Mullen-Hornung. Others present: Director Jamie Hein and Ralph Williams representing the Friends of the Library.

Moved by Sweet, seconded by Lederer to approve the agenda as printed. Motion carried unanimously.

Citizens Forum: No citizens present

Moved by Bressette, seconded by Mullen-Hornung to approve the minutes of the January 21, 2016 regular meeting as printed. Motion carried unanimously.

Moved by Sweet, seconded by Bressette to postpone approval of the January Financial Report until appropriate corrections are made by the Director. Roll call vote was taken. Motion carried unanimously. Moved by Bressette, seconded by Lederer to accept the January Special Accounts Report as printed. Roll call vote was taken. Motion carried unanimously.

Moved by Sweet, seconded by Lederer to approve the total February expenses, including salaries, in the amount of \$42,689.02. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and ordered filed.

## **BUSINESS**

### **Friends of the Library Report**

Ralph Williams reported that the F.O.L. raised \$679.62 at the January used book sale. The next sale will be held in conjunction with the August Sidewalk Sales. The F.O.L. Board of Directors met February 1<sup>st</sup>. They approved up to \$6490. in expenditures for programs for the Library. Joann Reimer has been appointed to the F.O.L. Board. The Dr. Seuss Birthday party will be held at the Library March 2<sup>nd</sup>. The F.O.L. Board also discussed a follow-up membership mailing and additional adult programming for the Library. The next Board meeting will be May 18<sup>th</sup> at 6:30 p.m.

### **Wautoma Backpack Program**

The Board discussed the backpack program they observed at the Wautoma Public Library. Several suggestions were made: discussing the program with Children's Librarian Diane Raschke, researching the cost of assembling the backpacks, not allowing the backpacks to leave the library, and having a backpack night at the library pairing high school student mentors with 3-4 younger children. The Board felt it would be an excellent outreach into the community.

### **Wish List**

A revised wish list was presented to the Board. Promotion of National Library Week was discussed. The suggestion was made to place a full-page ad in the Tribune Gazette and ask businesses to sponsor it.

**Public Library Association Conference Attendance**

Moved by Sweet, seconded by Mullen-Hornung to give approval for Director Hein to attend the Public Library Association Conference in Denver April 5-9 with expenses not to exceed \$2000. Roll call vote was taken. Motion carried unanimously.

**2016 Budget**

The Board wanted to take a look at the 2016 budget to see if any changes need to be made. Before any decisions can be made, the Board will need an up-to-date 2015 budget.

**Approve State Annual Report**

**Approve Statement Concerning Public Library System Effectiveness**

Moved by Bressette, seconded by Sweet to approve the State Annual Report and the Statement Concerning Public Library System Effectiveness. Motion carried unanimously.

**Approve Local Annual Report**

Moved by Sweet, seconded by Mullen-Hornung to approve the Local Annual Report figures. Motion carried unanimously.

**Library Expansion Discussion**

The Board members each expressed their thoughts of what an addition to the library would contain, resulting in quite a varied list. The Board asked Director Hein to come back to them with a list of activities that do and could take place at the Library.

**Director’s Report on Last Year’s Objectives**

**Director’s Annual Performance Review**

Moved by Lederer, seconded by Federwitz to postpone the Director’s Report and Review until the March meeting. Motion carried unanimously.

**Next Meeting**

The next meeting will be held Thursday, March 17<sup>th</sup> at 4:00 p.m.

Moved by Lederer, seconded by Mullen-Horning to adjourn at 5:59 p.m. Motion carried unanimously.

Respectfully submitted,

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Approved

Virginia Federwitz, Secretary