

The regular meeting of the Clintonville Library Board was called to order by President Jerald Schoenike at 4:00 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Jerald Schoenike, Donna Lederer, Tim Sweet, Sara Mullen-Hornung, Lynne Simpson

Absent: Virginia Federwitz, Lois Bressette

Others present: Director Jamie Hein, Toby Kersten, Public Works Manager

Schoenike appointed Simpson as temporary secretary in absence of Federwitz.

Moved by Lederer seconded by Sweet to approve the agenda. Approved unanimously.

No citizens present for citizens forum.

The Winkel property purchase is complete as of today. The sellers have until the end of March to take what they want from the house. Toby Kersten from the City of Clintonville came to talk about razing the property. Many trees and bushes will have to come down to raze the house. Now is a good time of year for city crew to cut trees. Board questioned if garage is salvageable and/or salable. Board asked Kersten to take a look at the garage and report back on its condition and give an estimate for sidewalk repair around the big maple. Several details regarding the property must be addressed. Moved by Lederer and seconded by Sweet to authorize Director Hein to:

- do abandonment of utilities
- have trees and brush removed as necessary for razing house
- evaluate the garage to be razed or sold
- get asbestos assessment and estimate for removal

Motion carried unanimously.

Moved by Simpson seconded by Lederer that Winkel property be turned into green space while awaiting further development. Motion carried unanimously.

Moved by Lederer seconded by Schoenike to approve minutes of January 15, 2015 meeting. Approved unanimously.

December Financial Report - Director Hein provided the answer to the Board question that no property tax showed under income. The auditors will move the funds to that line item later.

Motioned by Lederer and seconded by Sweet to approve December and January Financial and January Special Accounts Reports. Roll call vote was taken. Approved unanimously.

On another financial note, Director Hein will look into using the fund balance to cover the purchase of the Winkel property.

February bills - Motioned by Sweet and seconded by Lederer to approve the February bills. Roll call vote was taken. Approved unanimously.

The Librarian's Report was discussed and ordered filed.

Roster of Board and staff was provided for Board information. Lederer provided her cell phone number to be added to the list.

State Annual Report - Moved by Sweet and seconded by Lederer to approve the State Annual Report. Motion carried unanimously.

Statement of Public Library System Effectiveness - Moved by Lederer and seconded by Mullen-Hornung to approve the Statement of Public Library System Effectiveness. Motion carried unanimously.

Local Annual Report - Moved by Schoenike and seconded by Lederer to approve the Local Annual Report. Motion carried unanimously.

Color copying/printing - Moved by Simpson and seconded by Lederer to charge 25 cents per copy for color printing.

Carpet cleaning bids - Bids from Service Master with a local office and Martin's from Shawano were presented. Service Master did good work previously on the library chairs. The Service Master bid was lower. Motioned by Lederer and seconded by Sweet to accept the carpet cleaning bid in the amount of \$1260.12 from Service Master. Roll call vote was taken. Motion carried unanimously.

Director Hein distributed copies of his objectives for last year and this year. Board should review and be ready to discuss next meeting.

Director's performance review was postponed until next month.

Next meeting date was set for Thursday, March 19, at 4:00 p.m.

Motioned by Lederer and seconded by Mullen-Hornung to adjourn. Motion carried unanimously.

Respectfully submitted,

Approved

Lynne Simpson, Secretary Pro Tem