

The regular meeting of the Clintonville Library Board was called to order by President Jerald Schoenike at 4:05 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Virginia Federwitz, Mike Hankins, Jerald Schoenike, and Lynne Simpson. Late: Sara Mullen-Hornung. Absent: Donna Lederer and Mandy Hill. Others present: Director Jamie Hein.

Moved by Hankins, seconded by Simpson to approve the agenda as revised. Motion carried unanimously.

Citizens Forum: No citizens present

Moved by Hankins, seconded by Mullen-Hornung to approve the minutes of the November 11, 2016 regular meeting as printed. Motion carried unanimously.

Moved by Hankins, seconded by Simpson to approve the November Financial Report and Special Accounts Report as printed. Roll call vote was taken. Motion carried unanimously.

Moved by Simpson, seconded by Hankins to approve the total December expenses, including salaries, in the amount of \$24,264.89. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and ordered filed.

## **BUSINESS**

### **Friends of the Library Report**

No representative was present to give a report.

### **Foundation Presentation**

Robert Ellis of Community Foundation Fox Valley presented information about setting up a Library Foundation. Other libraries that have set up foundations include Appleton, Waupaca, and Chilton. Mr. Ellis emphasized the transparency of the foundation as well as developing relationships, with one person assigned to each fund. The Foundation would work with the Library Board to inform a pool of donors with the capacity and inclination to support the Library.

Benefits of working through the Community Foundation include the creation of the foundation structure, deductibility for tax purposes, oversight is already in place, a wider variety of investment opportunities, and the use of intermediate funds.

The Board asked Director Hein to draft an agreement with the Community Foundation Fox Valley to set up endowed and unendowed funds for a foundation for the Clintonville Public Library.

**Employee Recognition**

Kathy Sasse, Diane Raschke, and Sherri Bodoh were recognized for their years of service to the library. Sasse has served 25 years, Raschke and Bodoh, 15 years. The Board and employees enjoyed cake and conversation.

**Reinvest Combined CD**

Moved by Simpson, seconded by Hankins to reinvest the Combined CD at a local institution with the best rate for six months. Roll call vote was taken. Motion carried unanimously.

**2017 Budget**

Moved by Hankins, seconded by Simpson to approve the updated 2017 Clintonville Public Library Budget. Roll call vote was taken. Motion carried unanimously.

**Next Meeting Date and Time**

The next meeting will be Thursday, January 12<sup>th</sup> at 4:00 p.m.

Moved by Hankins, seconded by Mullen-Hornung to adjourn at 5:23 p.m. Motion carried unanimously.

Respectfully submitted,

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Approved

Virginia Federwitz, Secretary