

The regular meeting of the Clintonville Library Board was called to order by President Mike Hankins at 4:00 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Mike Hankins, Jeanine Supanich, Donna Lederer, Virginia Federwitz, Polly Goodell, and David Dyb. Absent: Sara Mullen-Hornung. Others present: Director Jamie Hein and Ralph Williams, representing F.O.L.

Moved by Supanich, seconded by Lederer to approve the agenda as printed. Motion carried unanimously.

Citizens Forum: No citizens present

Friends of the Library Report

The Friends held a meeting on July 17th. Mike Hankins, Library Board president provided feedback to the F.O.L. concerning establishing a Library Hall of Fame. The F.O.L. will not have a float in the Fireman's Parade due to schedule conflicts. The program for the annual meeting was discussed. The presenter will be Jim Wright who has written a book about 100 years of Packer history. The used book sale was held in conjunction with the city's Sidewalk Days. The profit was \$760. plus \$700. found in a book.

Moved by Goodell, seconded by Supanich to approve the minutes of the July 12, 2018 regular meeting as printed. Motion carried.

Moved by Dyb, seconded by Goodell to approve the July Financial Report and Special Accounts Report as printed. Roll call vote was taken. Motion carried unanimously.

Moved by Supanich, seconded by Dyb to approve the total August expenses, including salaries, in the amount of \$25,332.39. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and filed.

BUSINESS

Public Library System Redesign

Director Hein presented the two models being considered for the future of the public library systems in Wisconsin for the Board's information. This will affect our OWLS system.

Board Timeline

The Board decided to use the Board Timeline, a month-by-month guide for what items are to be discussed at each meeting, as a guideline. The D.P.I. Trustee Essentials are online at the D.P.I. website.

Proposed 2019 Library Budget

Increases in expenditures will be for telephone, eContent, and building insurance. There will be reductions in gas, water and electricity, and adult books. Some salaries may change because of the city-wide compensation study. Basically, the budget will remain flat.

Revised Job Descriptions

Moved by Goodell, seconded by Lederer to approve the new job descriptions. Roll call vote was taken. Motion carried unanimously. The most significant change is changing the title of Library Assistant to Technical Service Librarian to be more in line with the duties of that position.

Honoring Important Clintonville Library Figures

Taking into consideration suggestions from the F.O.L., President Hankins and Director Hein will do some editing and rewriting and bring a more accurate document to the next meeting.

Next Meeting

The next meeting will be held Thursday, September 13th at 4:00 p.m.

Moved by Supanich, seconded by Lederer to adjourn at 5:19 p.m. Motion carried unanimously.

Respectfully submitted,

Approved

Virginia Federwitz, Secretary