

The regular meeting of the Clintonville Library Board was called to order by President Jerald Schoenike at 4:05 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Donna Lederer, Virginia Federwitz, Mike Hankins, Jerald Schoenike, Polly Goodell, Tim Sweet, and Sara Mullen-Hornung. Others present: Director Jamie Hein, Mayor Lois Bressette, and Ralph Williams, representing the Friends of the Library.

Moved by Lederer, seconded by Sweet to approve the agenda as printed. Motion carried unanimously.

Citizens Forum: No citizens present

Moved by Hankins, seconded by Lederer to approve the minutes of the March 17, 2016 regular meeting as printed. Motion carried unanimously.

Moved by Lederer, seconded by Hankins to approve the March Financial Report and Special Accounts Report as printed. Roll call vote was taken. Motion carried unanimously. Director Hein was asked to project the employee benefits figures for the coming months.

Moved by Goodell, seconded by Sweet to approve the total April expenses, including salaries, in the amount of \$59,762.71. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and ordered filed. Director Hein also gave a report on his attendance at the Public Library Association conference in Denver.

BUSINESS

Friends of the Library Report

The Friends funded half the cost for the Tribune-Gazette ad for National Library Week. The Wisconsin Poet-Laureate will speak at the Library May 17th. The book cart continues to do well. Many VHS tapes have been sold. The next Friends meeting will be May 18th.

Staff Attendance at Wisconsin Association of Public Libraries Conference

Moved by Sweet, seconded by Mullen-Hornung to approve the attendance of Director Hein and Assistant Director Ashley Borman to attend the Thursday session of the Wisconsin Public Libraries Conference at a cost not to exceed \$250. Roll call vote was taken. Motion carried unanimously.

Backpack Program

Director Hein presented a list of backpack possibilities from the Skokie, Illinois Public Library. Much discussion regarding cost, contents, and ages of those using backpacks took place. Director Hein was asked to further investigate these issues.

Library Grounds

Director Hein has discussed with Toby Kersten the possibility of the city removing and cleaning up the shrubs and railroad ties on the library grounds. The Board members will look at the grounds and consider action next month. A suggestion was made to develop a master plan for all library grounds.

Library Sign

Mike Krueger has not started work on the sign yet citing that he needs to finalize arrangements with Toby Kersten, the building inspector, and electrical service.

Library Expansion Discussion

After extensive discussion, the Board has asked Director Hein to complete three tasks. Come up with the names of five library architect consultants as well as seeing if the DPI might have a consultant who could assist us in planning. Flesh out the list of general activities for a meeting room if we had the extra space. Finally, set up a visit to the Sheboygan Falls library.

Director’s Report on Last Year’s Objectives

Director’s Annual Performance Appraisal

Moved by Hankins, seconded by Lederer to adjourn into closed session pursuant to Wisconsin State Stats 19.85 (1) (c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll call vote was taken. Motion carried unanimously. Mike Hankins was excused during the executive session. The Director’s Evaluation was discussed. Moved by Lederer, seconded by Mullen-Hornung to reconvene to open session. Roll call vote was taken. Motion carried unanimously.

The next meeting will be the FOURTH Thursday of May, Thursday May 26th at 4:00 p.m.

Moved by Sweet, seconded by Goodell to adjourn at 6:26 p.m. Motion carried unanimously.

Respectfully submitted,

Approved

Virginia Federwitz, Secretary