

April 30, 2015

The special meeting of the Clintonville Library Board was called to order by President Jerald Schoenike at 4:00 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Donna Lederer, Virginia Federwitz, Lois Bressette, Jerald Schoenike, Lynne Simpson, Tim Sweet, and Sara Mullen-Hornung. Others present: Director Jamie Hein.

Moved by Lederer, seconded by Sweet to approve the agenda as printed. Motion carried unanimously.

Citizens Forum: No citizens present

## **BUSINESS**

### **LIBRARY SURVEY**

The Board discussed the following areas of the survey: offering computer training classes, offer more programs, improve advertising, update website, advertise meeting rooms, offer coffee/allow drinks for patrons, and more computers. There was much fruitful discussion on all the items. These are the main thoughts.

**Computer Training:** After researching classes and curriculums offered by other OWLS libraries, Director Hein will bring a proposal back to the Board.

**Offer More Programs:** Three thoughts in this area were to research what other libraries are doing; approach the F.O.L. for help in facilitating and organizing programs as well as taking a more active role in fundraising; and posting a wish list on-line.

**Improve Advertising:** The priority here will be the outdoor sign. Indoor signage was also discussed.

**Update Website:** The website should be promoted on EVERYTHING the library prints and sends out.

**Space:** More defined spaces will be created. Get the word out that the library has meeting spaces available.

**Coffee/Drinks:** Moved by Lederer, seconded by Simpson to allow covered drinks in the Library. Motion carried unanimously.

**More Computers:** Not all the computers are always being utilized. A sign notifying patrons that laptops are available will be posted.

The Board set two goals to be accomplished soon. Possibilities for offering coffee will be presented at the May regular meeting. Quotes for an outdoor sign should be presented at the regular meeting in June.

The next regular meeting will be May 21<sup>st</sup>. There is the possibility of another special meeting to deal with the survey in June.

Moved by Simpson, seconded by Sweet to adjourn at 5:54 p.m. Motion carried unanimously.

Respectfully submitted,

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Approved

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Virginia Federwitz, Secretary